

**Burr Ridge Park District
Regular Meeting
September 12, 2011**

REGULAR MEETING

The Regular Meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 7:00pm by President Rob Quigley.

Present: Board Members Bergholz, Caplis (Arrival 8:00pm),
Fara, Quigley
Absent: Malloy
Also Present: Jim Pacanowski, Director of Parks and Recreation,
Jamie Janusz, Superintendent of Finance,
Lavonne Campbell, Superintendent of Recreation

APPROVE

September 12, 2011 Agenda

Item VIIE Little League Border and Name Change Discussion was added to the September 12, 2011 Agenda.

August 22, 2011 Regular Meeting Minutes

Bergholz moved, seconded by Fara and approved by roll call vote to approve the August 22, 2011 Regular Meeting Minutes.

Ayes: Bergholz, Fara, Quigley Nays: None Abstain: None

August 22, 2011 Executive Session Meeting Minutes

Bergholz moved, seconded by Fara and approved by roll call vote to approve the August 22, 2011 Executive Session Meeting Minutes.

Ayes: Bergholz, Fara, Quigley Nays: None Abstain: None

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks and Recreation

In addition to the written report, Pacanowski informed the Board that crack filling and seal coating at Harvester Park would be completed by Friday. In addition, the PDRMA meeting has been rescheduled from September 23, 2011 to October 10, 2011 in order to not interfere with preparations for Harvest Fest on September 24, 2011.

President Quigley inquired if Burr Ridge Village politicians will be attending Harvest Fest.

Campbell responded that at this time there has been not contact by Village officials notifying the Park District of intended attendance at the Harvest Fest.

Superintendent of Finance

In addition to the written report, Janusz informed the Board that she attended a meeting with Burr Ridge Park Foundation President Barbara Dohrman, Burr Ridge Chief of Police, and Village Administrators regarding the 2012 Pedal in the Parks Event which was well received by all attended. Parks that are currently listed on the route are Harvester Park, Whittaker Park, Stevens Park and Palisades Park. There will be bicycles of all kinds, open to all ages, and 3 bicycle stores in the area have already committed to donations for the event. There will be officials from the Village and Park Foundation at each park and raffles for prizes.

Board Member Fara asked if riders will be wearing helmets.

Janusz responded that all riders will be required to wear helmets.

Janusz also informed the Board that there will be tethered balloon rides from the Park Foundation at Harvest Fest once again this year, as well as a photo booth. The booth has been paid for in full by a sponsor from an Orthodontist in Hinsdale and will offer photos at \$3.00 per person.

Board Member Berholz added that the Park Foundation is looking for additional members and asked that Board Members spread the word and seek additional volunteers.

Recreation Division

In addition to the written report, Campbell reported that employees have been busy with the brochure, school newsletters, Harvest Fest flyers and many classes have started for the fall season. Preschool has begun and Whole Foods has sponsored a meet and greet breakfast for parents of preschoolers which has gone extremely well. Chef Mary Gail brought up the idea of the meet and greet and Whole Foods was on board immediately and a great cooperative has been formed.

UNFINISHED BUSINESS

Woods Pool Operations Discussion 2011 (Report distributed on Monday)

Pacanowski provided the Board with a current detailed budget report of the Woods Pool noting an anticipated \$12,000-\$13,000 deficit. Approximately \$3,000 of the deficit will not be spent next year as that money was spent on painting, etc., which will not be needed again for at least a couple years. However, there will be an approximately \$10,000 deficit in the pool budget next year based on current projections. This amount will begin to tap into fund balances. The Board will need to decide whether this amount will be an acceptable loss for the Park District for next year's operating expenses for Woods Pool for the 2012 operating season. A vote will need to occur at next month's regular meeting in order to begin preparations for the 2012 operating season. It is possible that the Park Foundation will donate some funds to the operation of the pool for the 2012 operating season.

Berholz informed the Board that the Foundation will be reviewing the possibility of a donation to Woods Pool at their next meeting which is held the first Thursday of the month. Some discussion will be held as to whether donations should be contributed to

operating expenses as opposed to capital expenses, however, the Foundation would like funds to be used towards aqua facilities.

Board Member Fara expressed concern that the number one problem of Woods Pool is that revenue continues to drop. Swim lessons continue to go down in numbers.

Campbell responded that a day camp that used the pool and also gave swim lessons to their day campers had gone out of business this year which impacted swim lesson numbers. In addition, there will always be swings in numbers with age groups during certain years. Additionally, area pools recruited heavily this summer with low summer pool membership rates in order to stay in business. Campbell notified the Board that there are hidden assets that can't be reflected in the budget, such as our day camp use of the pool which would cost a lot of money if we had to pay to go elsewhere, and the athletes camp use of the pool which would also cost a lot of money if they had to go elsewhere to pay for the use of another pool.

Board Members will research budgets and information and be prepared to decide on the 2012 Operating Season of Woods Pool at the next meeting.

NEW BUSINESS

Social Security and Retirement Update

Janusz informed the Board that the Burr Ridge Park District is the only park district in Illinois that does not participate in social security. Our retirement system is what is called a 457 which is a contribution in lieu of social security. The National Social Security Office in Baltimore Maryland has no idea what the rules and regulations are as far as this policy since the Burr Ridge Park District is the only agency participating in the 457. There are many unanswered questions regarding it and there is a lot of red tape and many officials that all have a different answer to the same question. Janusz will continue working on the problem and report to the board at the next meeting.

Resident Request for Facility Usage Fee Waiver

Pacanowski provided the Board with information from a resident requesting the use of the facility for a fundraiser and waiving the fee of the rental. It is policy to receive approval from the Board for any request such as this. In addition, the request asks permission for the sale of alcohol at the event to raise money. Pacanowski is seeking parameters and direction regarding this request. Pacanowski informed the Board that there is paperwork involved for any not-for-profit organization seeking to use the facility at a reduced fee. In addition, the resident is seeking rental during the premium rental month of December. It has been a policy of the park district to allow not-for-profit rental of one room only during regular business hours in order to avoid hiring supervisors at an extra cost to the park district and to ensure regular programming is not impacted by the rental. In addition, the attorney for the Park District has advised certain paperwork and permits required to run raffles for fundraising.

Board Member Fara asked if the resident could raise the price of entry instead of allowing alcohol sales.

Bergholz expressed concern that the resident would not be able to receive 501c3 status by the date of the rental and would therefore not be in accordance with not-for-profit status for rental of the facility.

Quigley expressed a desire to assist residents if possible, however, any rental such as a fundraiser for medical expenses is highly subjective and would set a precedent which could unfortunately be stretched to a point where it is unacceptable.

Bergholz recommended the Hinsdale Community House or Ashton Place as alternative possibilities for the resident.

Campell offered the room behind Barbara's Bookstore or at the Police Department as another alternative.

Pacanowski was directed to deny the request and suggest alternatives to the resident.

Bergholz offered park district services in other ways, such as decorations we may have on hand to use.

Approve M&M Mazulla Agreement For Fall Sports Concessions

Janusz informed the Board that the agreement has not changed in any way and is the same agreement as in previous years. Fara moved, seconded by Bergholz and approved by roll call vote to approve the M&M Mazulla Agreement to Operate Concessions for Fall Sports.

Ayes: Bergholz, Fara, Quigley Nays: None Abstain: None

Approve Investment CD Community Bank of Willowbrook

Janusz informed the Board that the Community Bank of Willowbrook has donated to the Market on the Green and also at Harvest Fest. In return for their cooperation with the Park District, Janusz is seeking approval to move a 9 month \$500,000 CD to the Community Bank of Willowbrook. It is the policy of the Community Bank of Willowbrook for the Board to vote on the purchase of the CD.

Bergholz moved, seconded by Fara and approved by roll call vote to purchase a \$500,000 CD at the Community Bank of Willowbrook.

Ayes: Bergholz, Fara, Quigley Nays: None Abstain: None

Little League Border and name Change Discussion

Pacanowski informed the Board that the BR/WB Little League has lost several kids to traveling baseball teams. As such, Little League applied for boundary changes to include some areas of Darien and to also change the name of the BR/WB Little League. In so doing, Little League changed their name to Harvester Park Little League and also placed a sign on the premises welcoming Darien residents to the league. Pacanowski was seeking more information on the boundary, name change, and sign. In the meantime, thoughts of the Board are being sought at this time.

Fara would like little league kept viable, however, Burr Ridge residents taxes are used for the maintenance of the fields, etc. If there are not enough Burr Ridge residents participating in little league, then maybe the answer is to only leave one field open to little league and allow the remaining fields open to Burr Ridge residents to use.

Board Member Caplis added that the fields are for residents who pay taxes to the Burr Ridge Park District. Darien does have their own fields, it doesn't make sense for Darien to be in need of Burr Ridge Park District fields.

Pacanowski responded that this is the type of information he is seeking from the Board and he will go back to Little League and find out more detailed information and report back to the board at the next meeting.

APPROVAL OF BILLS

Fara asked for verification of a Westtown Auto Supply mileage reimbursement bill for \$98.94.

Janusz reported that it may be a coding error and will remove that check and report back to the board at the next meeting.

Caplis moved, seconded by Fara and approved by roll call vote to approve September bills.

Ayes: Bergholz, Caplis, Fara, Quigley Nays: None Abstain: None

ADJOURNMENT

Caplis moved, seconded by Fara, and unanimously approved to adjourn the Regular Meeting at 8:06pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary