

**Burr Ridge Park District
Regular Meeting
March 8, 2010**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 7:00 p.m. by President Quigley.

Present: Board Members: Bergholz, Caplis, Fara, Malloy, Quigley
Absent: None
Also Present: Jim Pacanowski Director of Parks and Recreation,
Superintendent Of Finance Jamie Janusz,
Superintendent of Recreation Lavonne Campbell

APPROVE

March 8, 2010 Agenda

No changes were made to the March 8, 2010 Agenda.

February 8, 2010 Regular Meeting Minutes – Caplis moved, seconded by Malloy and approved by roll call vote to approve the February 8, 2010 regular meeting minutes.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks and Recreation

Nothing further added to the written report.

Board Member Caplis asked what effect Countryside Recreation no longer participating in the senior co-op with the Burr Ridge Park District will have on the budget. Pacanowski responded that the Burr Ridge Park District will lose \$6,500 as a result of Countryside no longer participating in the co-op program. This loss will not have a significant impact on the services for 2010. In addition, Pacanowski noted that Countryside also chose to no longer co-op with Gateway. It appears that Countryside is no longer an active participant in the recreation business.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

Nothing further added to the written report.

UNFINISHED BUSINESS

Harvester Wetland Project Update

Pacanowski provided a written report detailing the Harvester Wetland Project update.

Chestnut Hills Plant Plan Implementation Update

Pacanowski provide the Board with a written update for the Chestnut Hills Planting Plan.

Board Member Bergholz asked if any additional requests or comments were provided by the Chestnut Hills Association.

Pacanowski responded that a letter was sent to Larry Ryan, President of the Chestnut Hills Association, requesting permission for the Burr Ridge Park District to temporarily access the rip rap runoff area via private property in order to enhance erosion control to the pond.

Lyons Township Grant Update and Discussion

Pacanowski informed the Board that a letter from the Lyons Township attorney stating that more paperwork and information will be sent to the Burr Ridge Park District in the near future regarding the \$140,000 grant award for tennis court improvements at Woods Pool. Pacanowski asked that the board be prepared with a course of action at the April Board Meeting to finalize plans for improvements to the Woods Pool Park.

Caplis asked if the grant award from Lyons Township is specifically and only for tennis courts.

Pacanowski responded that the money is to be used specifically for improvements to the tennis courts.

Caplis asked if the tennis courts were replaced, but not moved, could the replacement of lighting at the courts be avoided.

Pacanowski responded that the lights at the tennis courts are approximately 30 years old and will need to be replaced in the near future. It makes more sense to limit disruption and closure of the area and replace the lights at the same time the tennis courts are improved.

Board Member Fara asked if savings will be realized utilizing energy efficient lighting. Pacanowski responded that there will be a cost savings realized in the future by the use of energy efficient lighting.

Caplis stated that the original project cost estimate for the Woods Pool Park was \$427,000. There is not enough money set aside to complete the project with a grant award of \$140,000.

Pacanowski stated that in addition to the \$140,000 grant money, an additional \$90,000 was set aside in the Master Plan for improvements to the Woods Pool Park. That will

leave an additional \$287,000 needed to complete the improvements as originally planned.

Caplis asked that Board Members look closely at the original plan and prioritize improvements other than the tennis courts.

President Quigley asked what time frame requirements are for a decision on final plans for the Woods Pool Park. In addition, does the Burr Ridge Park District pay for improvements to the tennis courts and wait for reimbursement from Lyons Township, or are funds given prior to completion of the project.

Pacanowski responded that a decision needs to be made by the end of April in order to go out for bids. The current market is very competitive which affords an opportunity for better pricing now. Construction would not begin until August. In addition, Pacanowski expects more detailed information in the near future from Lyons Township regarding the presentation of the grant money, but suspects money will be disbursed after completion. Board Member Malloy asked Pacanowski to research the cost difference between replacing the tennis courts in their current location compared with relocating the tennis courts. In addition, what cost difference would there be for the relocation of the playground to allow for the tennis courts with no new additional components added to the playground.

Pacanowski responded that the majority of costs incurred for moving the playground revolve around legal requirements for the fall zone to be ADA compliant. New playground equipment costs will be approximately \$25,000.

Fara asked if Lyons Township awarded all available grant money.

Pacanowski responded that approximately half the available grant money has been awarded.

Fara asked if there is an opportunity for the Burr Ridge Park District to receive additional grant money.

Pacanowski responded that the awards given are final. In addition, the awards given are for specific components of the plan. Specifically, grant award money is for improvements to the tennis courts at Woods Pool Park only.

Bergholz asked what the estimated cost would be to relocate the current playground equipment without adding new playground components.

Pacanowski responded that the cost estimate is currently \$75,000 to \$90,000 to relocate the playground area. Pacanowski will revisit cost estimates for the relocation of the playground and report back to the Board.

Fara recommended that the project be broken down into Phases, leaving the ability to add components in the future as funds become available.

Malloy asked how much sidewalks and pathways would cost.

Pacanowski responded that pathways will cost approximately \$8,500 to \$10,000.

Bergholz asked if a public meeting should be held to receive input from the residents of the Woods Pool community.

It was unanimously decided to send a letter inviting area residents to the next board meeting. If needed, Board Members will set a special meeting date in April after the regular board meeting in order to finalize and vote on the project.

NEW BUSINESS

Award Contract for Harvester Park Site Improvements Phase II Fishing Dock, Boardwalk and Sheltered Bench to Kenneth Company

Caplis moved, seconded by Malloy, and approved by roll call vote to approve the Contract for Harvester Park Site Improvements Phase II Fishing Dock, Boardwalk and Sheltered Bench to Kenneth Company.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

Award Contract for Harvester Park Site Improvements Phase II Pedestrian Bridge and Rock Outcroppings to Kenneth Company

Caplis moved, seconded by Fara, and approved by roll call vote to approve the Contract for Harvester Park Site Improvements Phase II Pedestrian Bridge and Rock Outcroppings to Kenneth Company.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

Award Contract for Harvester Park Site Improvements Phase II Wetland, Prairie and Native Plantings Including Alternate #1 to ENCAP, Inc.

Fara moved, seconded by Bergholz, and approved by roll call vote to approve the Contract for Harvester Park Site Improvements Phase II Wetland, Prairie and Native Plantings Including Alternate #1 to ENCAP, Inc.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

Approve Ordinance Establishing Regulations & Procedures Consistent with the Amended Freedom of Information Act

Jamie Janusz provided details to the written report for an ordinance written by Attorney Barb Gosselar in order to remain consistent with amended Freedom of Information Act regulations as issued by the State. Janusz reported that the majority of regulations regarding FOIA requests have remained the same. Some items of note are that a FOIA request must be responded to within 5 business days as opposed to 7, and all information regarding instructions for FOIA requests must appear on the Burr Ridge Park District website.

Bergholz asked if park district regular business hours are posted.

Janusz responded that the regular business hours of the park district are posted online and in every brochure. Regular business hours are 8:30 am to 4:30 pm on Monday, Tuesday, Wednesday and Friday, and 8:30 am to 6:30 pm on Thursday.

Caplis moved to Approve the Ordinance Establishing Regulations & Procedures Consistent with the Amended Freedom of Information Act with the typographical correction from "an" FOIA to "a" FOIA. Fara seconded. Motion approved by roll call vote.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

Review Projected Year End Balances for FY Ending April 30, 2010

In addition to the written report, Pacanowski commended the staff on a job well done during a difficult economic environment. Management and staff have been prudent with our budget and successful in maintaining our current level for programs and services without compromising our standards.

In addition, 2010-2011 Budget for personnel salaries will be on the agenda for the April Executive Session.

APPROVAL OF BILLS

Malloy requested clarification for the Wildlife Wizardry bill.

Pacanowski responded that the bill is for the rocky ledge grotto display which will be mounted in the lobby and will include a taxidermy hides of a deer, coyote and fox.

Malloy moved, seconded by Fara, and approved by roll call vote to approve the March bills.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

ADJOURN

Caplis moved, seconded by Bergholz, and unanimously approved, to adjourn the meeting at 8:02 pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary