

**Burr Ridge Park District  
Regular Meeting  
May 17, 2010**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 7:00 p.m. by President Quigley.

Present: Board Members: Bergholz, Caplis, Fara, Malloy, Quigley  
Also Present: Jim Pacanowski Director of Parks and Recreation,  
Superintendent Of Finance Jamie Janusz,  
Superintendent of Recreation Lavonne Campbell  
Residents: Sharon Saavedra, 733 Tomlin Drive

**APPROVE**

**May 17, 2010 Agenda**

Agenda Item VIA Unfinished Business, Lyons Township Grant Update/Woods Pool Improvements Site Plan was moved up after Agenda Item III Open Forum, in order to accommodate a Burr Ridge Park District resident in attendance. In addition, Item VII E - Approve M & M Concession Stand Agreement was added.

**April 12, 2010 Regular Meeting Minutes** – Fara moved, seconded by Malloy and approved by roll call vote to approve the April 12, 2010 regular meeting minutes.  
Ayes: Bergholz, Fara, Malloy, Quigley      Nays: None      Abstain: Caplis

**April 12, 2010 Executive Meeting Minutes** – Malloy moved, seconded by Bergholz and approved by roll call vote to approve the April 12, 2010 executive meeting minutes.  
Ayes: Bergholz, Fara, Malloy, Quigley      Nays: None      Abstain: Caplis

**April 27, 2010 Executive Meeting Minutes** – Bergholz moved, seconded by Fara and approved by roll call vote to approve the April 27, 2010 executive meeting minutes.  
Ayes: Bergholz, Caplis, Fara, Malloy, Quigley      Nays: None      Abstain: None

**OPEN FORUM**

No Open Forum

**UNFINISHED BUSINESS**

**Lyons Township Grant Update /Woods Pool Improvements Site Plan**

Pacanowski provided the Board with the revised proposal for the project at Woods Pool. Lyons Township awarded \$140,000 for the replacement of the tennis courts.

Board Member Fara asked for clarification of the canvas covered courtyard area.

Pacanowski responded that a canvas covered area will be installed instead of a gazebo. There is no splash pad in this revision and language of the plan will be changed to reflect the omission of the splash pad.

Board Member Bergholz asked if any evergreen trees will need to be removed for the improvements.

Pacanowski responded that no evergreen trees will be removed for improvements.

Fara asked if any walkways will be installed to connect the pool and playground area. Pacanowski responded that there will be a pathway installed to connect the street with the playground/tennis court. There will be no direct connection from the courtyard to the pool.

Board Member Caplis asked for verification of the canvas covered area costing \$15,000 instead of \$35,000 as previously estimated, and landscape costs increasing from \$10,000 to \$15,000 as previously estimated.

Pacanowski responded that the revised figures more accurately reflect current pricing. In addition, the possibility of adding a double rail cedar fence on the west side of the playground should be considered.

Caplis asked for verification of architectural fees.

Pacanowski responded that the architectural fees are for services by Landtech.

Caplis asked for verification of concrete estimates previously set at \$20,000 to \$8,450 in the revised plan.

Pacanowski responded that there will be less concrete needed due to the elimination of the shelter and some of the connector sidewalks.

Bergholz asked if tennis courts will be visible from the seated area.

Pacanowski responded that there will be some visibility, however, there will be some separation between the seated area and the tennis courts.

Bergholz requested that the sight line from the seated area to the tennis courts be considered when placing landscape material.

Pacanowski responded that all sight lines will be taken into consideration during the placement of landscaping.

Bergholz requested clarification for the use of a canvas covered area as opposed to a gazebo. In addition, will the canvas be removed in winter.

Pacanowski responded that the canvas cover provides more shade while maintaining an open feel and will be removed in the fall for the winter months.

Fara asked if there is a greater chance for any vandalism with a canvas covered area as opposed to a gazebo.

Pacanowski responded that any structure can be vandalized but does not anticipate that being a greater issue with the canvas structure.

Caplis asked for clarification that \$90,000 needed to complete the project using Burr Ridge Park District funds are readily available.

Pacanowski responded that the additional \$90,000 funding needed is available.

Sharon Saavedra, 733 Tomlin Drive, Burr Ridge, introduced herself to the Board as a representative for 18 townhomes near Woods Pool. Residents of the townhomes are opposed to the playground being placed in the front of the park near the street.

Residents are concerned for the children's safety in relation to car traffic, as well as the aesthetics of the area which directly impacts the residents of the townhomes.

Pacanowski responded that there is a sufficient buffer between the playground and the street to provide for the safety of the children in the playground. In addition, a decision is made annually regarding the continued operation of Woods Pool. The tennis courts, which will have a longevity of approximately 20-25 years, need to be placed in an area that will still be appropriate if Woods Pool needs to be removed in the future. Proper drainage for the tennis courts was also taken into consideration for placement of the tennis courts.

Ms. Saavedra stated that the playground is not aesthetically acceptable to the residents of the townhome.

Bergholz stated that the playground currently being located in the back of the park near the oasis is not a preferred area for a playground due to low visibility.

Caplis stated that the line of sight for the townhomes will be different, but not necessarily detrimental.

Ms. Saavedra asked that the Board keep the residents' concerns in mind when improvements to Woods Pool are made.

President Quigley thanked Ms. Saavedra for attending the meeting, and assured her that whenever a project is begun, residents concerns and sight lines are a top priority for the staff, administration and Board of the Burr Ridge Park District.

Pacanowski asked the board whether or not a consensus to proceed with the project can be reached.

The Board unanimously agreed to proceed with the Woods Pool Improvement Site Plan.

Pacanowski responded that the project will tentatively begin August 15<sup>th</sup>.

## **CORRESPONDENCE**

Nothing further added to correspondence.

## **REPORTS**

### **Director of Parks and Recreation**

In addition to the written report, Pacanowski informed the Board that approximately 15 feet of shoreline needs to be visible at the pond at Harvester Park in order for the construction to continue with the Wetland Project. There is currently approximately 7 feet exposed.

### **Superintendent of Finance**

Jamie Janusz informed the Board that the Foundation Tea and Fashion Show was a great success. Approximately \$5,500 to \$6,000 was raised through ticket sales, raffles, and silent auctions. The function was held at Ruth Lake which is a beautiful venue, however, they were not able to accommodate all individuals expressing interest in attending due to reaching their maximum capacity. The Foundation looks forward to the next Tea and Fashion Show.

## Recreation Division

Nothing further added to the written report. Work on the Farmers Market is in full swing as the market will be opening two weeks earlier than last year. The Market is once again attracting many vendors.

## **NEW BUSINESS**

### Set Public Meeting Date for Oak Grove OSLAD Grant Application

Pacanowski informed the Board that a public meeting must be held in order to satisfy IDNR requirements for OSLAD grant applications. In addition, the OSLAD grant must be submitted by July 1<sup>st</sup>. The Board must be ready to approve the application at the June 21, 2010 regular meeting.

After some discussion, it was unanimously agreed that June 14, 2010 will be the public meeting for the Oak Grove OSLAD grant application.

### Approve FY 2010-11 Budget in Tentative Form

The Board reviewed the budget summary.

Pacanowski added that the budget summary does not reflect the \$400,000 revenue which will be received from the DNR for the Harvester Park Wetland Project. This revenue will be reflected in the next fiscal year.

Caplis moved, seconded by Fara and approved by roll call vote to approve the FY 2010-2011 budget in tentative form.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley      Nays: None      Abstain: None

### Set Public Hearing Date to Adopt FY 2010-11 Budget & Appropriations

The public hearing to Adopt the FY 2010-11 Budget & Appropriations was unanimously approved for June 21, 2010.

### Discuss Horseshoe Court at Woods Pool

A request from several residents to install a horseshoe court at Woods Pool was brought to the Board. After some discussion, it was agreed that one horseshoe court, and one bean bag court will be put in at Woods Pool along the current tennis courts. Components for both games will be kept in the Woods Pool office.

### Approve M & M Concession Stand Agreement

Some discussion was held requesting a summary of what percentage of concession stand sales goes directly to the Burr Ridge Park District as compared with the amount that goes to Little League. An initial agreement was made with Little League that a portion of the proceeds would go to Little League with the restriction that the money must be used for improvements at Harvester Park. In addition, that agreement was made for short term - no more than five years.

Pacanowski will provide the Board with a summarized report of percentages received from concession stand sales and also provide cash values on any improvements made to the park district by Little League. In addition, Pacanowski noted that Little League has been contributing to the park district with items such as new dugout roofs.

Caplis moved, seconded by Malloy, and approved by roll call vote to Approve the M & M Concession Stand Agreement.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley    Nays: None    Abstain: None

### **APPROVAL OF BILLS**

Bergholz asked for verification that the tax id card is used for purchases.

Campbell responded that 80-85% of purchases are made using the tax id number. Some purchases being made without using the tax id are unavoidable and do not represent the majority of purchases.

Malloy moved, seconded by Fara, and approved by roll call vote to approve the May bills.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley    Nays: None    Abstain: None

### **ADJOURN**

Caplis moved, seconded by Malloy and unanimously approved to adjourn the regular meeting at 8:35 pm.

Respectfully submitted,

Sherry Stednitz  
Recording Secretary