

**Burr Ridge Park District
Regular Meeting
April 11, 2016**

REGULAR MEETING

The Regular Meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by President Rob Quigley.

Present: Board Members Bergholz, Caplis, Fara, Malloy, Quigley
Absent: None
Also Present: Jim Pacanowski, Director of Parks and Recreation,
Jamie Janusz, Superintendent of Finance
Members of the Community

APPROVE

April 11, 2016 Agenda

No changes were made to the Agenda as presented.

March 14, 2016 Regular Meeting Minutes

Malloy moved, seconded by Caplis, and approved by roll call vote to approve the March 14, 2016 Regular Meeting Minutes.

Ayes: Caplis, Fara, Malloy, Quigley Nays: None Abstain: Bergholz

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks and Recreation

Nothing further added to the written report.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

Nothing further added to the written report

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Discuss Woods Pool "Spruce it Up" Plan from Foundation

Discuss 2016 Woods Pool Season Schedules

Pacanowski informed the Board that the Foundation has come up with a proposal to donate funds to spruce up Woods Pool in preparation for the 2016 season. This written proposal was included in the Board packet.

Quigley asked if park district staff was in agreement with the proposed plan as presented.

Pacanowski responded that with the possible exception of the removal of the 3 cedar trees inside the pool area, staff has no issues with the proposal. In addition, volunteers for power washing and painting that would require going on scaffolding would be assigned to specific individuals who are familiar with this type of work. All volunteers will be required to sign a waiver of liability.

After some discussion regarding the possible removal of the 3 cedar trees, it was decided that Pacanowski would take another look at the trees and make the final decision on whether or not they will be removed based on additional input collected.

Pacanowski asked if the Board was comfortable with the total amount of \$3,475 being donated by the Foundation toward Woods Pool.

Fara asked what and where the mural will be.

Mary Harrell responded that it will be a child friendly design, approved by the park district, and will be located along the back wall.

Quigley stated that there is no guarantee that Woods Pool will remain open next season.

Mary Harrell responded that the Foundation would be comfortable donating the funds and seeing if that helps improve membership. In addition, there will be a free day to promote membership in the pool and it is anticipated that all work will be completed by that time. The mural may come at a later date.

Review FY 15/16 Year End Budget Projections

Pacanowski presented a FY 2015-16 Year End projected fund balance.

Quigley asked if the Recreation Fund is a 40/50 split for programs and taxes. Pacanowski responded that it is a 40/50 split for all of the operating funds.

Fara asked if there are any 1 to 3 things that were big this year that may not repeat themselves for next year?

Pacanowski responded that the numbers were not projected for next year the same as this year, as this year was an exceptional year. We will remain strong and competitive and will stay on the front edge with our core programs, such as day camp, preschool, and fall sports.

Bergholz asked if there are any programs that are too high or contribute too much. Pacanowski responded that he is comfortable with the projection of the budget for next year. There is always some gamble, as interest in a program is never a guarantee, however, popularity of our programs is high because the quality is good.

Fara asked if any programs are at risk. Staff does a good job setting the standard. Is there a threat from another park district to draw away from us by offering the same program?

Pacanowski responded that there is always that chance. Travel baseball impacts our baseball program. Preschools in the area affect our preschool program. It is important that we stay on top of the trends and be proactive.

Fara stated that there are articles that state the trend is to move away from football programs to flag football programs. Will there be other districts offering flag football that will compete with our program?

Pacanowski responded that our program is being mimicked right now. We feel we have the best program and are extremely smart in picking our niches. We don't start a program that has already been established at another park district. If we arrive at a niche first and someone wants to compete with us, we feel more times than not we will win that competition.

Bergholz suggested that in order to ensure participants are aware, that our marketing reflect the fact that our program is superior and to toot our own horn.

Review FY 16/17 Preliminary Budget

Pacanowski presented the Board with a FY 2016-17 Preliminary Budget Recap. Each fund was gone over in detail. A transfer of \$150,000 from the Recreation Fund, and \$100,000 from the Corporate Fund, for a total of \$250,000 is being requested.

There was some discussion regarding the increased cost of Tot Mountain.

Bergholz stated that the increase in the estimated cost of Tot Mountain seems excessive.

Pacanowski responded that the project is a complete custom made item, with top notch materials, and state of the art pieces.

Bergholz asked for a review of the project due to her absence at the February Board meeting.

Pacanowski gave the Board a description of the entire Tot Mountain Project.

There was some discussion of reducing the size of the project in order to reduce the price.

There was discussion regarding the possible removal of the bridge at this time to reduce the price of the project.

Bergholz expressed concern for a stainless steel slide becoming too hot. Pacanowski responded that the area is mostly diffused sunlight.

Caplis expressed concern for the bid is stated labor hours.

Fara expressed concern that the area of the park that Tot Mountain will be located is currently an underutilized area of the park. In addition, there is not enough for older children being offered at the park. Tot Mountain would address both of those issues. However, Fara is hesitant to spend \$180,000 up from the estimated \$100,000.

Pacanowski responded that the rubber and labor estimates came in higher than expected. In addition, custom projects are always expected to be priced higher. Quigley responded that this is why we get bids and discuss it now.

Bergholz asked if any piece of the project can be re-bid or tweaked. Pacanowski responded that the bridge and deck are a special piece of equipment. Bergholz asked how Pacanowski envisioned the bridge being used. Pacanowski responded, exploration under, through, up and down. A pathway to complete the circuit.

Caplis asked if removing the climbing wall would reduce the cost of the project. Pacanowski responded that the only price incurred for the climbing wall are the anchors.

Fara suggested removing the bridge but creating the project so that the bridge can be installed at a later date. Pacanowski responded that the removal of the bridge would reduce the cost by approximately \$65,000 with materials and labor.

At 7:35pm, the Board Members toured the playground site at Harvester Park where the Tot Mountain project would be located. Board Members returned from the playground site at 7:45pm.

Quigley asked the Board Members for their decision on Tot Mountain.

Caplis stated that he does not see a benefit for Tot Mountain. Malloy stated that she would continue with Tot Mountain but remove some elements in order to reduce the cost. Quigley stated that at some point, Board Members were comfortable with spending \$100,000. Caplis stated that he would spend \$50,000 to \$60,000 to revitalize the area. Fara stated that the area needs to be revitalized and likes the age group that this project will entertain and would like to see the majority of the elements remain in the project as they will exercise many different muscle groups for the kids. In addition, the Burr Ridge Park District was just recently written up as being one of the best parks in the State of Illinois. Projects like this are the reason why. Fara is comfortable with \$125,000 budget for Tot Mountain.

Bergholz stated that she is concerned this project is being serviced by the same people that are being serviced by other areas of the park. In addition, there are not areas to

serve adult fitness activities. The project is creative and custom, it is truly a financial issue. Bergholz would eliminate the platform/bridge.

Caplis asked for the life expectancy.
Pacanowski responded 15 to 20 years.

There was some discussion regarding the loss of a swing and if there is currently much waiting for swing use, and the possibility of putting in only a climbing wall. Fara disagreed and stated that there would not be enough change accomplished with just creating a climbing wall.

Quigley asked if there need to be a project at all.
Fara responded that the usage of the park has grown.

Pacanowski added that the usage and volume of the park has grown considerably. The project would not have been brought forth if it would not be utilized.

Caplis stated that it may be just aesthetic.
Pacanowski responded that the project would not have been brought forth if it wasn't felt that it would be a very unique and heavily used addition to this park to keep it one of the best in the area.

Quigley stated that he feels money needs to be spent in that area of Harvester Park. The current deck is in poor shape.

Quigley asked for Board Members decision. Fara responded that a budget of \$100,000 to \$125,000 for Tot Mountain, making sure that whatever element is eliminated can be added at a later date, Malloy agreed with Fara, Bergholz stated \$100,000 to \$125,000, Caplis stated no on the project, Quigley stated \$100,000 to \$125,000.

There was some discussion on whether the bridge should be removed to move forward with a change order or to have Pacanowski look closely at the project to see if other items can be scaled down and/or removed in order to get the price down to \$125,000.

Pacanowski will work on redesigning Tot Mountain to reduce the maximum budget not to exceed \$125,000 and report back to the Board. This proposed Capital Budget for Tot Mountain at a cost of \$183,000 will be eliminated at this time from the 2016/17 preliminary budget.

It was unanimously decided to transfer \$100,000 from the Recreation Fund and \$100,000 from the Corporate Fund.

Approve Contract Award to Kenneth Co. for Rope & Climbing Custom Playground Construction Harvester Park Project

Fara moved that the Board not approve any contract pending a complete review of the play elements. Seconded by Malloy and approved by roll call vote.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

Approve Going to Public Bid for Harvester Park Rubber Playground Surfacing Project

Due to lack of a motion, Public Bid for Harvester Park Rubber Playground Surfacing Project not approved.

Review Program Budget/Actual Summary for Fall 2015

Pacanowski presented a report Actual Summary Budgets for Fall 2015.

Set June public Hearing Date for FY 2016/17 Budget Adoption

The public hearing will be held at the regular board meeting on June 13, 2016 at 6:30pm.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

Approve Auditor Engagement Services

Janusz informed the Board that Knutte & Associates has agreed to a 3 year contract for \$9,750, which does not reflect an increase from the last contract.

Caplis moved to Approve Auditor Engagement Services, seconded by Malloy and approved by roll call vote.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Malloy asked for verification of 2 chess bills.
Janusz responded that there is a chess club and a chess program.

Caplis asked for verification of \$1,000 for flags.
Pacanowski responded that the flags needed to be replaced and are cheaper in quantity lots of 6.

Caplis asked for verification of Hinsdale Township High School bill.
Pacanowski responded that the bill is for the basketball program held on Sundays at the Hinsdale South Field House.

Bergholz asked if the pool signs will be replaced.
Pacanowski responded that all entities have agreed to the replacement of the signs and is currently in progress.

Fara moved, seconded by Malloy and approved by roll call vote to approve the April bills.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

ADJOURN TO EXECUTIVE SESSION

Caplis moved, seconded by Bergholz and unanimously approved to adjourn to Executive Session For The Purpose of Discussing Full Time Employees Compensation and Pending Litigation at 8:35 pm.

RECONVENE REGULAR MEETING

Caplis moved, seconded by Bergholz and unanimously approved to reconvene the regular meeting at 9:05 pm.

ADJOURNMENT

Malloy moved, seconded by Fara and unanimously approved to adjourn the regular meeting at 9:06 pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary