

**Burr Ridge Park District
Regular Meeting
March 13, 2017**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:32 pm by President Quigley.

Present:	Board Members: Caplis, Fara, Quigley
Absent:	Board Members: Bergholz, Malloy
Also Present:	Director Jim Pacanowski Superintendent of Finance, Jamie Janusz Superintendent of Recreation, Lavonne Campbell Barbara Dohrman, Burr Ridge Community Park Foundation

APPROVE

March 13, 2017 Agenda

Item VIA Unfinished Business, Update on Harvester Park Fitness Court was moved to after Item IV Correspondence to accommodate members of the audience.

December 12, 2016 Regular Meeting Minutes

Caplis moved, seconded by Fara, and approved by roll call vote to approve the December 12, 2016 Regular Meeting Minutes.

Ayes: Fara, Quigley Nays: None Abstain: Caplis

December 12, 2016 Executive Session Meeting Minutes

Caplis moved, seconded by Fara, and approved by roll call vote to approve the December 12, 2016 Executive Session Meeting Minutes.

Ayes: Fara, Quigley Nays: None Abstain: Caplis

January 9, 2017 Regular Meeting Minutes

The approval of the January 9, 2017 Regular Meeting Minutes was tabled until the next regular board meeting.

February 13, 2017 Regular Meeting Minutes

Caplis moved, seconded by Fara, and approved by roll call vote to approve the February 13, 2017 Regular Meeting Minutes.

Ayes: Fara, Quigley Nays: None Abstain: Caplis

February 13, 2017 Executive Session Meeting Minutes

Caplis moved, seconded by Fara, and approved by roll call vote to approve the February 13, 2017 Executive Session Meeting Minutes.

Ayes: Fara, Quigley

Nays: None

Abstain: Caplis

OPEN FORUM

No Open Forum

UNFINISHED BUSINESS

Update on Harvester Park Fitness Court

Pacanowski informed the Board that after meeting with Foundation Members, it was decided that a mix of concrete and rubber pads is being considered at the Fitness Court. This mix of rubber and concrete pathways would increase the cost by approximately \$6,400.

Quigley asked for verification that the total cost of the project at \$61,000 is for concrete only and \$67,000 is the concrete and rubber mix..

Pacanowski replied that this is correct.

Caplis asked for verification that the rubber is the same that we currently utilize in other areas of the park.

Pacanowski responded that it is the same type, poured in place rubber.

Caplis asked if the rubber will be located in an area where someone may fall.

Pacanowski replied that the fitness court is not necessarily a fall zone area and therefore is debatable whether rubber is actually necessary, however, the rubber is located in an area that would be under the fitness element and would accept a fall off of a piece of equipment.

Barbara Dohrman thanked Pacanowski for attending the Foundation Meeting and for the help in gathering the information for the fitness court. Through email correspondence Foundation Members asked if it was possible for the Board to agree with one of the following options:

- Allow the Foundation to delay the purchase of the benches in order to direct that money towards the additional cost of the rubber - which amounts to approximately \$1,500
- Split the cost of the landscaping buffer between the fitness court and the basketball court between the park district and Foundation. Total cost of landscaping is estimated at \$6,000.

Caplis asked how much money the Foundation had to spend on the Fitness Court.

Dohrman responded that there is approximately \$39,000 to spend of which almost all will be needed for the fitness court.

Caplis asked how much was set aside in the park district budget for the fitness court.

Pacanowski responded that there is nothing set aside in the budget as yet. Foundation would be contributing \$33,000, and in order to plan for contingencies it would be

recommended to set aside \$35,000 - \$36,000 for the fitness court within the Park District budget. There is also some money available each year for benches within the park system and it is possible to set aside some money from that budget for 1 or 2 benches at the fitness court. It would also be possible to move the project along without benches right now and add them at a later date if necessary.

Caplis asked if we would save money by putting the benches in immediately. Pacanowski responded that there are no savings for putting benches in immediately.

Caplis asked who would install the benches.

Pacanowski responded that Andy's Landscaping would most likely install the benches.

Janusz added that \$30,000 of the Fitness Court project for the equipment will be funded through the SRA Fund.

Fara asked for verification that the park district contribution would be \$35-36,000, but would not include the benches, however the Foundation cost would be \$33,000.

Pacanowski responded that the \$35,000 to \$36,000 would be to cover the cost of any contingencies.

There was some discussion of the type of benches. Pacanowski will decide the type of benches.

It was unanimously decided to move forward with the project with Foundation dropping the cost of the benches from the total cost of the project at this time.

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks and Recreation

Nothing further added to the written report.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

Campbell informed the Board that the summer brochure has been sent to the printer. In addition, sponsorships were received from Loyola for \$750.00 for the brochure, and \$2,000 for Harvest Fest, and \$1,000 sponsorship from MB Financial, and \$500 from Kiwanis.

Fara asked if Saturday Yoga is being advertised in the Scoop as well as the brochure. Campbell responded that it is.

Fara stated that the program wasn't in the last Scoop.

Campbell stated that a Monday and Thursday morning Yoga is also being offered. In addition, space in the Scoop will dictate if the program can be offered in that edition.

NEW BUSINESS

Authorize Publication of Notice for Proposed Property Annexation

Pacanowski informed the Board that all text was cleared through the attorney. The notice will be published March 31, 2017 which will be within the 30-45 day notice requirement.. This is the first official step towards the Property Annexation process.

Caplis moved to Authorize Publication of Notice for Proposed Property Annexation. Seconded by Fara and approved by roll call vote.

Ayes: Caplis, Fara, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Fara asked for verification of the HVAC service contract bill.
Pacanowski responded that it is the Automatic prepaid service bill for next year.

Caplis asked for verification of the \$800 All Season bill.
Pacanowski responded that this is the final payment for the automatic chlorinator at Woods Pool.

Caplis asked for verification of Rodriguez check for the cruise.
Campbell responded that it was for payment for the dinner for food catered in for one evening for the group.

Caplis asked if safety stickers are required for the vans.
Pacanowski responded that both passenger vehicles require safety stickers.

Caplis asked for verification of the Homer bill for \$1,440.
Pacanowski responded that the bill is for the mulch replacement at Citizens Park which is reimbursed from PDRMA.

Caplis asked for verification of the snow plow bill on the Master Card invoice.
Pacanowski replied that it is for a piece of our equipment on the small tractor.

Caplis moved, seconded by Fara to Approve the March bills.

Ayes: Caplis, Fara, Quigley Nays: None Abstain: None

ADJOURNMENT

Fara moved, seconded by Caplis and unanimously approved to adjourn the regular meeting at 7:09 pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary