

**Burr Ridge Park District  
Regular Meeting  
July 14, 2025**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by Vice President Caplis.

Present:	Caplis, Malloy, Paulius
Absent:	Lawrence, Quigley
Also present:	Jim Pacanowski, Director of Parks and Recreation

**APPROVE**

**Approve July 14, 2025 Agenda**

No changes were made to the Agenda.

**Approve June 23, 2025 Regular Meeting Minutes**

There being no quorum, the June 23, 2025 regular meeting minutes were tabled for approval until the next regular meeting.

**OPEN FORUM**

No Open Forum

**CORRESPONDENCE**

Nothing further added to Correspondence.

**REPORTS**

**Director of Parks & Recreation**

In addition to the written report, Pacanowski notified the Board that there was a six inch discrepancy between the benchmark numbers and the surveying numbers on the site of the OSLAD project. The discrepancy is being worked out.

Pacanowski notified the Board that it appears there is a thicker steel spec available for the tennis net supports which was previously unknown. Staff continues to work on a solution.

Pacanowski stated that park grounds look fantastic and Harvester Park is running on average at approximately 70% east parking lot capacity.

Pacanowski notified the Board that Commissioner Lawrence asked that notification be made to neighborhood residents when the Board begins Woods Pool discussion.

Caplis stated that the Board needs to have basic discussions prior to setting up an open meeting.

Pacanowski asked that timelines be moved up as a decision regarding repair to the kiddie pool needs to be made no later than the September Board meeting.

Pacanowski notified the Board that a new development plan for CNH has been posted by the Village of Burr Ridge. There is a residential area added which will bring the Burr Ridge Park District to the table in an official capacity.

Pacanowski distributed copies of the plan posted by the Village of Burr Ridge, noting that there is also a walking trail planned which will tie into the Harvester Park walking trail.

Caplis asked if the Burr Ridge Village public works building will be located inside the planned property of the new development.

Pacanowski stated that the new plan does have the public works inside the planned property development.

Pacanowski presented the Board with samples of signage for safety in Harvester Park that has been ordered.

Paulius asked where the signage will be placed.

Pacanowski responded that the rules sign will be placed at the entrance to Harvester Park, with other smaller caution signs located throughout the park on rock faces.

Caplis asked where the path through the trees referenced in the OSLAD project is located.

Pacanowski responded that this is in the picnic area of Harvester Park in the area of the grove of trees.

Caplis asked for verification of the upcoming architectural visit.

Pacanowski responded that this is for the pool building.

#### Superintendent of Finance

Nothing further added to the written report.

#### Recreation Division

Nothing further added to the written report.

### **UNFINISHED BUSINESS**

No Unfinished Business.

### **NEW BUSINESS**

No New Business.

## **APPROVAL OF BILLS**

Caplis asked for verification of the dehumidifier.

Pacanowski responded that he will get back to the Board with an answer.

Caplis asked for verification of the Autumn Blaze lawn application bill.

Pacanowski responded that this is for the pathway and fall zones application and not turf grass, and must be applied by a licensed provider.

Caplis asked for verification of the alarm monitoring bill for \$1,050.

Pacanowski responded that this is for the RTU unit repair.

Caplis asked for verification of the monitoring bill.

Pacanowski responded that this is an annual fee.

Caplis asked for verification of the Cook County 2023 and 2024 bill.

Pacanowski responded that Cook County must have been late with the 2023 bill.

Caplis asked for verification of the Frank's Tree Service bill.

Pacanowski responded that there were several large tree removals completed.

Caplis asked for verification of the fire extinguisher service bill.

Pacanowski responded that this is for all extinguishers in the building.

Caplis asked if the sprinkler claim is still pending.

Pacanowski responded that a \$1,000 insurance deductible was paid.

Caplis asked if the deductible will be reimbursed by the renter who caused the damage.

Pacanowski does not know if PDRMA is recapturing the \$1,000 deductible.

Caplis asked Pacanowski to follow up with PDRMA to see if they will be recapturing the deductible from the renter.

Caplis asked for verification of the RPZ test bill for \$1,000.

Pacanowski responded that this test is performed annually.

Caplis asked for verification of the J&R 1<sup>st</sup> in Asphalt bill for \$18,000.

Pacanowski responded that this is for the deposit for the waterless washroom for the OSLAD project.

Caplis asked for verification of the Woods Pool \$3,200 water bill.

Pacanowski responded that this is a complete bill. Detail numbers will be forthcoming regarding water consumption at Woods Pool.

Malloy asked if this water consumption was for the main pool or the kiddie pool.

Pacanowski responded that this bill is a total consumption bill, however, a more detailed breakdown will be submitted.

Caplis asked if the \$3,200 figure included the initial filling of the pool.

Pacanowski responded that detailed numbers will begin from the full pool.

Caplis asked for verification that the Beary Landscape bill is the agreed to amount.  
Pacanowski responded that it is.

Malloy moved to Approve the July, 2025 bills, seconded by Paulius, and approved by roll call vote.

Ayes: Caplis, Malloy, Paulius      Nays: None      Abstain: None

## **ADJOURNMENT**

Malloy moved, seconded by Paulius and unanimously approved to adjourn the Regular Meeting at 6:51 pm.

Respectfully submitted,  
Sherry Stednitz  
Recording Secretary

[h/jamie/board/minutes/brpd minutes July 14 2025](#)