

**Burr Ridge Park District  
Regular Meeting  
February 10, 2025**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by Vice President Caplis.

Present: Caplis, Lawrence, Malloy, Paulius  
Absent: Quigley  
Also present: Jim Pacanowski, Director of Parks and Recreation  
Jamie Janusz, Superintendent of Finance

**APPROVE**

**Approve February 10, 2025 Agenda**

No changes were made to the Agenda.

**Approve January 13, 2025 Regular Meeting Minutes**

Lawrence moved, seconded by Malloy and approved by roll call vote to approve the January 13, 2025 Regular Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy, Paulius      Nays: None      Abstain: None

**Approve January 13, 2025 Executive Session Meeting Minutes**

Malloy moved, seconded by Lawrence and approved by roll call vote to approve the January 13, 2025 Executive Session Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy, Paulius      Nays: None      Abstain: None

**OPEN FORUM**

No Open Forum

**CORRESPONDENCE**

Nothing further added to the written correspondence.

**REPORTS**

**Director of Parks & Recreation**

In addition to the written report, Pacanowski informed the Board that per the Board's direction at the last regular meeting, attempts were made to locate additional vehicles for comparison

to the Enterprise Van for possible purchase. No vehicles were available that had the option to have the vehicle looked at by a mechanic prior to purchase.

Lawrence asked where the title to the vehicle is kept.

Pacanowski replied that all titles are kept in a safe at the Community Center.

### Superintendent of Finance

Nothing further added to the written report.

### Recreation Division

In addition to the written report, Pacanowski informed the Board that the Frozen Tea Party went well and was well attended with the majority of attendance by residents.

Pacanowski informed the Board that the marketing sign for the butterfly interactive is being done with the help of Dave Nowak and is looking very good.

Paulius asked who created the butterfly exhibit text.

Pacanowski responded that it was a collaborative effort between Pacanowski and Nowak.

## **UNFINISHED BUSINESS**

### Discuss Playground Replacements at Woods and Whittaker Parks

Pacanowski gave a video presentation with his recommendations from the proposals for the Woods and Whittaker Parks playground replacements. There was some discussion regarding the play elements in the design at each park, and the height of the element at Woods Park. The Board directed Pacanowski to inquire as to whether the slide can be changed from a tube design to an open design at each park. Additionally, reduce the size of the slide and the tower at Woods Park. Pacanowski was also directed to see if the design at Whittaker Park can include a small slide for young children.

Pacanowski will report back to the Board at the next meeting.

### Discuss Harvester Park Recreation and Interpretive Improvements 2024 OSLAD Grant Award Project

Pacanowski informed the Board that the Village of Burr Ridge will be signing the hold harmless document and Pacanowski will be proceeding with a meeting with Hitchcock to begin the project.

Malloy asked where the water main will actually end up being located on the pickle ball courts.

Pacanowski responded that it will end up in the center of the pickle ball courts, however, even if the worst case scenario occurred with a problem with the water main and the area needed to be torn up, the total estimated cost for repair should not exceed \$50,000.

Caplis asked if it was found out where the water main begins and ends.

Pacanowski will contact the Village and report back to the Board with that answer.

Lawrence asked if there is any possibility that the funds awarded for the OSLAD grant can be pulled, considering the current political climate with certain funds being halted and/or pulled. Pacanowski responded that this is a type of fund that would not be in danger of that. Caplis added that the fund money can be taken and used for another purpose, however, it has already been put in a designated fund to be given out, and therefore would not be affected.

## **NEW BUSINESS**

### **Review FY 2025/26 Budget Schedule**

Pacanowski previously presented a schedule for the FY 2025/26 budget for review which was unanimously agreed to.

### **Discuss Proposed 2025 Woods Pool Fees**

In the written report Pacanowski presented the proposed 2025 Woods Pool fees which will remain the same, except for a slight increase in daily fees and rentals. The Board unanimously agreed with the proposed 2025 Woods Pool Fees.

### **Approve Ordinance 25-01 The Sale or Disposal of Property No Longer Deemed Useful or Necessary to the Burr Ridge Park District**

Lawrence moved to Approve Ordinance 25-01 The Sale or Disposal of Property No Longer Deemed Useful or Necessary to the Burr Ridge Park District, seconded by Paulius and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Paulius      Nays: None      Abstain: None

## **ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING 5 ILCS 120/2(c) 11 DISCUSS PENDING LITIGATION**

Malloy moved, seconded by Paulius, and approved by roll call vote to Adjourn to Executive Session for the Purpose of Discussing 5 ILCS 120/2(c) 11 to discuss pending litigation at 7:24 pm.

Ayes: Caplis, Lawrence, Malloy, Paulius      Nays: None      Abstain: None

## **RECONVENE REGULAR MEETING NEW BUSINESS**

Malloy moved to reconvene the Regular Meeting, seconded by Lawrence and unanimously approved at 7:27 pm.

## **APPROVAL OF BILLS**

Lawrence asked how long the conference is and if the per diem is \$100 per day. Janusz responded that it is 3 days and a \$100 per diem.

Caplis asked for verification of 3 plows for \$500 from Frank's Service. Pacanowski responded that some was for salting and not plowing.

Caplis asked for verification of Frank's plowing at the ice rink. Pacanowski responded that the plowing was done due to staff being at the conference during that snow event.

Lawrence asked for verification of purchase for ice rink boots. Pacanowski responded that the boots he wears for ice rink maintenance needed replacing.

Paulius asked for verification of a bill for \$2,578 for property damage. Janusz responded that this is PDRMA bill for insurance for the year.

Caplis asked for verification of the Hitchcock bill for playground design. Pacanowski responded that this is for the Woods and Whittaker Playgrounds.

Malloy moved to Approve February 2025 bills, seconded by Paulius, and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Paulius      Nays: None      Abstain: None

## **ADJOURNMENT**

Lawrence moved, seconded by Paulius and unanimously approved to adjourn the Regular Meeting at 7:29 pm.

Respectfully submitted,  
Sherry Stednitz  
Recording Secretary