

**BURR RIDGE PARK DISTRICT**

**ORDINANCE NO. 21-01**

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**WHEREAS**, this Combined Budget and Appropriation Ordinance was prepared in tentative form and available for public inspection at least thirty (30) days prior to final action hereon, and

**WHEREAS**, a public hearing was held for this Budget and Appropriation Ordinance on the 19th day of July 2021, and

**WHEREAS**, a notice was published in the Suburban Life, a newspaper circulated within the Burr Ridge Park District at least one week prior to the time of such hearing;

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Park Commissioners of the Burr Ridge Park District, Cook and Du Page Counties, Illinois, that:

**SECTION 1:** The Board of Park Commissioners hereby finds that the facts contained in the preamble to this Ordinance are true and correct, and are hereby included as part of this Ordinance.

**SECTION 2:** The following sums listed or so much thereof as may be authorized by law, be and the same, are hereby appropriated for park purposes for the fiscal year beginning May 1, 2021 and ending April 30, 2022; the sums of money hereinafter set forth and the objects and purposes of the same are deemed necessary to defray necessary expenses and liabilities for said period for the several purposes following:

**BURR RIDGE PARK DISTRICT  
COMBINED BUDGET & APPROPRIATIONS ORDINANCE  
FISCAL YEAR 2021-22**

**SUMMARY**

<b>BEGINNING CASH ON HAND</b>		
GENERAL CORPORATE FUND	593,917	
RECREATION FUND	1,307,577	
AUDIT FUND	9,926	
LIABILITY FUND	45,853	
PAVING & LIGHTING FUND	64,920	
WOODS POOL FUND	-171,167	
SPECIAL RECREATION FUND	32,108	
BONDS & INTEREST FUND	-23,253	
CAPITAL IMPROVEMENTS FUND	1,719,834	
<b>TOTAL CASH ON HAND</b>	<b>3,579,715</b>	<b>3,579,715</b>
 <b>ESTIMATED REVENUE ALL FUNDS</b>		
<b>PROPERTY TAXES</b>		
GENERAL CORPORATE FUND	539,083	
RECREATION FUND	553,852	
AUDIT FUND	10,667	
LIABILITY FUND	113,232	
PAVING & LIGHTING FUND	19,693	
SPECIAL RECREATION FUND	82,873	
BONDS & INTEREST FUND	347,901	
<b>TOTAL REVENUE</b>	<b>1,667,301</b>	<b>1,667,301</b>
 <b>OTHER RECEIPTS</b>		
FEES & CHARGES	547,500	
INTEREST INCOME	5,270	
RENTAL FEES	11,500	
CONCESSIONS	3,000	
OTHER RECEIPTS	24,500	
DONATIONS	5,500	
BOND PROCEEDS	0	
RECEIVED FROM OTHER FUNDS	0	
<b>TOTAL OTHER</b>	<b>597,270</b>	<b>597,270</b>
 <b>TOTAL ESTIMATED REVENUE</b>	 <b>2,264,571</b>	 <b>2,264,571</b>
 <b>TOTAL FUNDS AVAILABLE</b>		 <b>5,844,286</b>
 <b>ESTIMATED EXPENDITURES</b>		
GENERAL CORPORATE FUND	600,172	
RECREATION FUND	1,050,606	
AUDIT FUND	10,875	
LIABILITY FUND	141,000	
PAVING & LIGHTING FUND	28,275	
WOODS POOL FUND	105,200	
SPECIAL RECREATION FUND	84,452	
BONDS & INTEREST FUND	344,696	
CAPITAL IMPROVEMENTS FUND	489,700	
 <b>TOTAL ESTIMATED EXPENSES</b>	 <b>2,854,976</b>	 <b>2,854,976</b>
 <b>ENDING CASH ON HAND</b>		 <b>2,989,310</b>
 <b>TOTAL FUNDS ALLOCATED</b>		 <b>5,844,286</b>

**ARTICLE I - GENERAL CORPORATE FUND**

BEGINNING CASH ON HAND		593,917
<b>ESTIMATED REVENUES</b>		
PROPERTY TAXES	539,083	
INTEREST INCOME	900	
RENTAL FEES	1,000	
OTHER	0	
TOTAL ESTIMATED REVENUE	540,983	540,983
<b>TOTAL FUNDS AVAILABLE</b>		<b>1,134,900</b>

**ESTIMATED EXPENDITURES****ADMINISTRATIVE PERSONNEL**

SALARIES	170,864	
BENEFITS	115,548	
MEMBERSHIPS	420	
TOTAL PERSONNEL	286,832	286,832

**OFFICE**

EQUIPMENT SERVICE	15,000	
COMMUNICATIONS	19,500	
POSTAGE	3,350	
EQUIPMENT	200	
SUPPLIES	10,250	
TOTAL OFFICE	48,300	48,300

**PROFESSIONAL SERVICES**

LEGAL COUNSEL	8,000	
OTHER	1,000	
TOTAL PROFESSIONAL SERVICES	9,000	9,000

**GENERAL ADMINISTRATIVE EXPENSES**

PUBLIC RELATIONS	3,750	
LEGAL NOTICES	400	
DUES	7,500	
ADMINISTRATIVE SERVICES	1,550	
BANK FEES	2,200	
ADMINISTRATIVE SUPPLIES	2,600	
SUBSCRIPTIONS	250	
TOTAL GENERAL ADMINISTRATIVE	18,250	18,250

**VEHICLE**

SERVICE	2,150	
EQUIPMENT	350	
SUPPLIES	5,000	
MILEAGE REIMBURSEMENT	2,500	
TOTAL VEHICLE	10,000	10,000

**BUILDINGS**

SERVICE	13,000	
EQUIPMENT	500	
SUPPLIES	1,000	
TOTAL BUILDINGS	14,500	14,500

**PARKS**

PART-TIME LABOR	250	
TRADE SERVICE	161,000	
EQUIPMENT	7,000	
SUPPLIES	24,250	
UTILITIES	20,790	
TOTAL PARKS	213,290	213,290

**TOTAL ESTIMATED EXPENDITURES**

		<b>600,172</b>
TRANSFER TO CAPITAL IMPROVEMENT FUND		0
ENDING CASH ON HAND		534,728
<b>TOTAL FUNDS ALLOCATED</b>		<b>1,134,900</b>

**ARTICLE II - RECREATION FUND**

BEGINNING CASH ON HAND 1,307,577

**ESTIMATED REVENUES**

PROPERTY TAXES	553,852	
FEES & CHARGES	502,500	
INTEREST INCOME	1,800	
RENTAL FEES	7,500	
CONCESSIONS	0	
OTHER	16,500	
TOTAL ESTIMATED REVENUE	1,082,152	1,082,152
<b>TOTAL FUNDS AVAILABLE</b>		<b>2,389,729</b>

**ESTIMATED EXPENDITURES**

**ADMINISTRATIVE PERSONNEL**

FULL-TIME SALARIES	140,819	
PART-TIME SALARIES	65,000	
BENEFITS	91,126	
MEMBERSHIPS	555	
TOTAL PERSONNEL	297,500	297,500

**GENERAL ADMINISTRATION EXPENSES**

ACTIVENET FEES	20,000	20,000
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**BUILDING**

PART-TIME WAGES	55,000	
TRADE SERVICE	27,500	
EQUIPMENT	1,000	
SUPPLIES	14,000	
UTILITIES	31,750	
TOTAL BUILDING	129,250	129,250

**RECREATION PROGRAM**

FULL-TIME SALARIES	68,914	
PART-TIME SUPPORT SERVICES	13,000	
BENEFITS	50,917	
MEMBERSHIPS	275	133,106
EQUIPMENT & RENTALS		2,000
BROCHURE EXPENSE		7,750
CONTRACTUAL SERVICE		82,000
PROGRAM LEADERS		180,000
SUPPLIES		53,000
SPECIAL EVENTS		11,000
SENIOR SERVICES		135,000
TOTAL RECREATION PROGRAM	603,856	603,856

**TOTAL ESTIMATED EXPENDITURES**

		<b>1,050,606</b>
TRANSFER TO CAPITAL IMPROVEMENT FUND		0
ENDING CASH ON HAND		1,339,123
<b>TOTAL FUNDS ALLOCATED</b>		<b>2,389,729</b>

**ARTICLE III - AUDIT FUND**

BEGINNING CASH ON HAND 9,926

**ESTIMATED REVENUES**

PROPERTY TAXES	10,667	
INTEREST INCOME	50	
<b>TOTAL ESTIMATED REVENUE</b>	<b>10,717</b>	<b>10,717</b>

**TOTAL FUNDS AVAILABLE 20,643**

**ESTIMATED EXPENDITURES**

LEGAL SERVICE	0	
AUDIT SERVICE	10,875	
OTHER SERVICE	0	
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>10,875</b>	<b>10,875</b>

ENDING CASH ON HAND 9,768

**TOTAL FUNDS ALLOCATED 20,643**

**ARTICLE IV - LIABILITY FUND**

BEGINNING CASH ON HAND 45,853

**ESTIMATED REVENUES**

PROPERTY TAXES	113,232	
INTEREST INCOME	225	
OTHER INCOME	1,500	
<b>TOTAL ESTIMATED REVENUE</b>	<b>114,957</b>	<b>114,957</b>

**TOTAL FUNDS AVAILABLE 160,810**

**ESTIMATED EXPENDITURES**

SALARIES	41,960	
BENEFITS	19,533	
MEMBERSHIPS	82	61,575
RISK MANAGEMENT		22,000
INSURANCE PREMIUMS		52,425
RESERVE FOR DEDUCTIBLE		5,000
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>141,000</b>	<b>141,000</b>

ENDING CASH ON HAND 19,810

**TOTAL FUNDS ALLOCATED 160,810**

**ARTICLE V - PAVING & LIGHTING FUND**

BEGINNING CASH ON HAND		64,920
<b>ESTIMATED REVENUES</b>		
PROPERTY TAXES	19,693	
INTEREST INCOME	85	
TOTAL ESTIMATED REVENUE	19,778	19,778
<b>TOTAL FUNDS AVAILABLE</b>		<b>84,698</b>
<b>ESTIMATED EXPENDITURES</b>		
BUILDING EXPENSES	5,050	
PARKS LIGHTING EXPENSES	4,575	
SNOW PLOWING	12,000	
PARKS PAVING EXPENSES	6,650	
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>28,275</b>	<b>28,275</b>
TRANSFER TO CAPITAL IMPROVEMENTS FUND		0
ENDING CASH ON HAND		56,423
<b>TOTAL FUNDS ALLOCATED</b>		<b>84,698</b>

**ARTICLE VI - BONDS & INTEREST FUND**

BEGINNING CASH ON HAND		-23,253
<b>ESTIMATED REVENUES</b>		
PROPERTY TAXES	347,901	
INTEREST INCOME	100	
TOTAL ESTIMATED REVENUE	348,001	348,001
<b>TOTAL FUNDS AVAILABLE</b>		<b>324,748</b>
<b>ESTIMATED EXPENDITURES</b>		
PROFESSIONAL SERVICES	1,000	
TRANSFER TO CAP IMP FUND	0	
DEBT RETIREMENT	343,696	
TOTAL	344,696	344,696
<b>TOTAL ESTIMATED EXPENDITURES</b>		<b>344,696</b>
TRANSFER TO CAPITAL IMPROVEMENT FUND		0
ENDING CASH ON HAND		-19,948
<b>TOTAL FUNDS ALLOCATED</b>		<b>324,748</b>

**ARTICLE VII - WOODS POOL FUND**

BEGINNING CASH ON HAND -171,167

**ESTIMATED REVENUES**

INTEREST INCOME	0	
FEES & CHARGES	45,000	
RENTAL FEES	3,000	
CONCESSIONS	3,000	
DONATIONS	500	
OTHER INCOME	6,500	
TOTAL ESTIMATED REVENUE	58,000	58,000
<b>TOTAL FUNDS AVAILABLE</b>		<b>-113,167</b>

**ESTIMATED EXPENDITURES****OFFICE**

TELEPHONE	1,450	
EQUIPMENT	0	
SUPPLIES	0	
TOTAL OFFICE	1,450	1,450

**BUILDING**

TRADE SERVICE	1,300	
EQUIPMENT	0	
SUPPLIES	0	
CONCESSIONS	2,300	
TOTAL BUILDING	3,600	3,600

**POOL EXPENSES**

REPAIRS AND MAINTENANCE	9,500	
EQUIPMENT	250	
SUPPLIES	10,000	
UTILITIES	16,000	
TOTAL POOL EXPENSES	35,750	35,750

**PERSONNEL**

IN-SERVICE TRAINING	7,500	
FULL-TIME SALARIES	10,500	
PART-TIME SALARIES	12,000	
LIFE GUARDING	25,500	
BENEFITS	1,300	
TOTAL	56,800	56,800

**SWIM LESSON PROGRAMS**

CONTRACTUAL SERVICE	0	
PROGRAM LEADERS	7,500	
EQUIPMENT	0	
SUPPLIES	100	
TOTAL SWIM LESSON PROGRAMS	7,600	7,600

**TOTAL ESTIMATED EXPENDITURES**

ENDING CASH ON HAND		105,200
<b>TOTAL FUNDS ALLOCATED</b>		<b>-218,367</b>
		<b>-113,167</b>

**ARTICLE VIII - SPECIAL RECREATION FUND**

BEGINNING CASH ON HAND		32,108
<b>ESTIMATED REVENUES</b>		
PROPERTY TAXES	82,873	
INTEREST INCOME	110	
TOTAL ESTIMATED REVENUE	82,983	82,983
<b>TOTAL FUNDS AVAILABLE</b>		<b>115,091</b>
<b>ESTIMATED EXPENDITURES</b>		
<b>ADMINISTRATION</b>		
SALARIES	20,980	
BENEFITS	10,131	
MEMBERSHIPS	41	
ADA EQUIPMENT	500	
ADA SUPPLIES	0	
SRA MEMBERSHIP FEES	34,800	
ADA ASSISTANCE	3,000	
TOTAL ADMINISTRATION	69,452	69,452
<b>PARKS</b>		
TRADE SERVICES	0	15,000
TOTAL ESTIMATED EXPENDITURES		<b>84,452</b>
ENDING CASH ON HAND		30,639
<b>TOTAL FUNDS ALLOCATED</b>		<b>115,091</b>



**ARTICLE IX - CAPITAL IMPROVEMENTS FUND**

BEGINNING CASH ON HAND		1,719,834
<b>ESTIMATED REVENUES</b>		
INTEREST INCOME	2,000	
BOND PROCEEDS	0	
DONATIONS	0	
OTHER INCOME	5,000	
RECEIVED FROM OTHER FUNDS	0	
TOTAL ESTIMATED REVENUE	7,000	7,000
<b>TOTAL FUNDS AVAILABLE</b>		<b>1,726,834</b>
<b>ESTIMATED EXPENDITURES</b>		
<b>ADMINISTRATIVE EXPENSES</b>		
	0	0
<b>OFFICE PROJECTS</b>		
COMPUTERS & SOFTWARE	15,000	
OFFICE FURNISHINGS & EQUIPMENT	15,500	
TOTAL	30,500	30,500
<b>PROFESSIONAL SERVICES</b>		
MASTER PLAN SERVICES	0	
TOTAL	0	0
<b>VEHICLES</b>		
VEHICLE PURCHASE & EQUIPMENT	500	0
TOTAL	500	500
<b>BUILDINGS</b>		
TRADE SERVICE STORAGE BUILDING	0	
TRADE SERVICE COMMUNITY CENTER CONST	0	
TRADE SERVICE COMMUNITY CENTER	15,000	
EQUIPMENT STORAGE BUILDING	0	
EQUIPMENT COMMUNITY CENTER	3,000	
PROFESSIONAL SERVICES	0	
TOTAL	18,000	18,000
<b>PARKS PROJECTS</b>		
TRADE SERVICE	130,000	
EQUIPMENT	277,700	
PROFESSIONAL SERVICES	33,000	
TOTAL	440,700	440,700
CAPITAL REPLACEMENT PROGRAM	0	0
<b>TOTAL ESTIMATED EXPENDITURES</b>		<b>489,700</b>
ENDING CASH ON HAND		1,237,134
<b>TOTAL FUNDS ALLOCATED</b>		<b>1,726,834</b>

**SECTION 3:** All unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation or any like appropriation made by this Ordinance.

**SECTION 4:** All miscellaneous receipts of revenue from all sources not herein expressly reserved or appropriated shall be available to pay appropriations herein provided for, not payable out of specific funds herein appropriated; that all unexpended balances of annual appropriations of previous fiscal years are hereby reappropriated.


**SECTION 5:** This Ordinance shall be in full force and effect from and after its passage and approval provided by law.

PASSED THIS \_\_\_ 19th \_\_\_ DAY OF \_\_\_ July \_\_\_, 2021.

APPROVED THIS \_\_\_ 19th \_\_\_ DAY OF \_\_\_ July \_\_\_, 2021.

  
\_\_\_\_\_  
PRESIDENT

ATTEST:

  
\_\_\_\_\_  
SECRETARY

AYES: *CAPUS, LAURENCO, MALLOY, PAULIUS, QUIBLET.*

NAYES: *0*

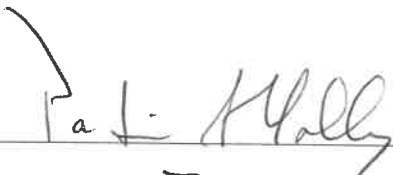
ABSENT: *0*

CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE  
FOR BURR RIDGE PARK DISTRICT, DU PAGE & COOK COUNTIES, ILLINOIS

I, Patricia Malloy, do hereby certify as follows:

1. I am the chief fiscal officer of Burr Ridge Park District, Du Page & Cook Counties, Illinois
2. I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2021 and ending April 30, 2022, to be as follows:


<u>SOURCE</u>	<u>AMOUNT</u>
PROPERTY TAXES	\$1,667,301
OTHER RECEIPTS	<u>597,270</u>
	\$2,264,571

  
\_\_\_\_\_  
DATED 7-19-21

(SEAL)

I, Jamie Janusz, Secretary of the Burr Ridge Park District in Burr Ridge, Illinois, do hereby certify and attest that the foregoing is a true and correct copy of the original ordinance number 21-01, COMBINED BUDGET AND APPROPRIATION ORDINANCE FOR THE BURR RIDGE PARK DISTRICT FOR THE FISCAL YEAR ENDING APRIL 30, 2022, dated July 19th, 2021, at which said ordinance was passed, and that said ordinance and minutes are on file in my office and that I have carefully compared them together with the originals, and certify to their correctness.

In witness thereof I have hereunto set my hand on the nineteenth day of July, two thousand twenty-one.

Signature 

SEAL