

**Burr Ridge Park District
Regular Meeting
July 13, 2026**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:34pm by President Quigley.

Present:	Caplis, Lawrence, Malloy, Paulius, Quigley
Absent:	None
Also Present:	Jim Pacanowski, Director of Parks and Recreation Jamie Janusz, Superintendent of Finance

APPROVE

Approve July 13, 2026 Agenda

No changes were made to the Agenda.

Approve June 15, 2026 Regular Meeting Minutes

Caplis moved to approve the June 15, 2026 regular meeting minutes, second by Lawrence and approved by roll call vote.

Ayes: Caplis, Lawrence, Paulius, Quigley	Nays: None	Abstain: Malloy
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OPEN FORUM

No Open Forum

CORRESPONDENCE

Pacanowski reported on communication with Donna Ryan regarding the park lighting. The Park District will adjust the lights during the evening hours, using the same crew at no charge, targeting late this week or early next week. Discussions will continue with the resident to determine if additional concerns remain.

REPORTS

Director of Parks and Recreation

In Addition to the written report, Pacanowski notified the Board that the Harvester Park Wilderness Frontier is completed. He offered a walk through with the Board after the meeting.

Pacanowski reported an additional Ice Cream truck has been seen at the Park but immediately left. No known return visits. Caplis mentioned that ice cream trucks have been spotted near Woods Pool. Pacanowski indicated it is only a Park District issue when on Park District property and not the public streets near Woods Pool.

Pacanowski reported the final quotes have been received for the Wetland Dock but needed to wait for the water to go down a bit. Project will be commencing soon. Until then, the dock will remain half demolished and closed.

Pacanowski indicated the two oldest sections of the playground rubber will be replaced.

Pacanowski shared a participant letter recommend by PDRMA for the resident that lost conscientious during pickleball program. Caplis recommended some changes to the letter prior to mailing. Pacanowski stated we will call her and send the letter following the call.

Pacanowski informed the Board he plans to have a conversation tomorrow with Evan Walter with Village of Burr Ridge regarding the land cash donation. Pacanowski also mentioned he received a letter today regarding a new development of seven homes.

Superintendent of Finance

In addition to the written report, Janusz notified the Board that Rainbow Cone will be present at Pedal the Parks.

Recreation Division

In addition to the written report, Pacanowski commented on the great job the Harvester Park Day Camp and all the shorter camps, are doing utilizing the full 37 acres of Harvester Park. Pacanowski also suggested for the Board to take a walk-through rooms F and G to see how the Day Camp Program is utilizing the space.

Caplis asked about a photo of a slide presented in the Recreation Division Report. Pacanowski indicated it was from a camp field trip to another facility.

Paulius requested the Park District to give program participants more advance notice of possible class cancellation. Janusz stated that this is something the Park District can do. Pacanowski agreed this can be done for some programs.

Lawrence asked about Woods' Pool numbers. Pacanowski indicated the Pool, at last count, was slightly behind last year's pace, but the hot weather will continue to impact the daily numbers. Lawrence also suggested posting signage indicating pool members receive priority entrance. Pacanowski stated the Pool Manager allows entry of every three pool members for every one non-member. The Pool capacity is a maximum of 80 people.

UNFINISHED BUSINESS

Com Ed Culvert Update

A written report was provided to the Board detailing the Com Ed Culvert Update. Pacanowski stated that the Park District is needing written confirmation from the County that no further permitting will be required. Pacanowski indicated that the Park District prefers ComEd to hire the contractor and would share the cost 50%. Quigley asked that we are still waiting for written confirmation. Pacanowski confirmed yes. Quigley confirmed that the Park District is waiting on the confirmation and then will contribute to the costs. Pacanowski confirmed yes and stated that the Park District will not own the culvert. The Park District will have a usage agreement for \$1 per year. This will provide the District with access and will have the responsibility to maintain the culvert.

Caplis asked if ComEd would use the culvert. Pacanowski indicated they may use the culvert. However, it will be built wide enough to accommodate ComEd's usage. Caplis asked if there is a usage agreement for their usage. Pacanowski stated no. It would be rare and we would just open the gate for them.

Quigley asked if any decisions are currently needed from the Board regarding the ComEd culvert and Pacanowski confirmed not at this moment. Pacanowski stated once he receives the agreement, he will share with the Board for individual review for any issues and move forward towards completion.

Pacanowski stated that the culvert is an open hazard and there is no access for first responders. The next step would be to contact the Village and Fire Department if these issues are not resolved.

NEW BUSINESS

None reported.

APPROVAL OF BILLS

Janusz indicated there is a last-minute payment provided for Board approval. Caplis asked who is receiving the check. Pacanowski stated it is for the fence carpenter for materials.

Caplis requested information regarding the FOIA request. Janusz indicated that its not a FOIA request, it was communication from an individual requesting money for an alleged incorrect FOIA request. The Park District Attorney was notified and he stated it's been a repetitive issue with this individual and other park districts. Since then, neither the Park District or our attorney has received any correspondence from the individual.

Malloy asked about replacement of shower items at Woods Pool. Pacanowski confirmed it was for the shower nozzles.

Caplis asked about the painting jobs at Woods Pool. Pacanowski stated the basin was painted by staff Jorge and Chilo, the deck painted by Dave and pool staff, and the pool bathrooms painted by Jorge and Chilo.

Caplis had questions about the Rainout Line, internet service, and social media line item. Janusz stated the account number's title is called Internet "Usage and Social Media" for the Rainout Line but that she can change the title. The Rainout Line is used to communicate field status for activities and sporting events.

Caplis asked for clarification of Pickleball supplies. Pacanowski confirmed it was for day camp supplies along with the badminton rackets.

Caplis asked for clarification of a refund to Janusz. Janusz indicated it was for her daughter's cancelation of pickleball classes due to medical issues.

Caplis confirmed that the pool umbrellas and bases are being reimbursed. Janusz confirmed yes from the Park Foundation donation.

Lawrence moved to Approve the July 13, 2026 bills, seconded by Caplis, and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Paulius, Quigley Nays: None Abstain: None

ADJOURNMENT

Caplis moved, seconded by Paulius and unanimously approved to adjourn the Regular Meeting at 7:10pm.

Respectfully submitted,
Loren Mokrzycki
Recording Secretary

h/jamie/board/minutes/2026/brpd minutes July 13 2026