

**Burr Ridge Park District
Regular Meeting
January 9, 2023**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by Vice President Caplis.

Present: Caplis, Lawrence, Malloy, Paulius
Absent: Quigley
Also present: Jim Pacanowski, Director
Jamie Janusz, Superintendent of Finance

Approve January 9, 2023 Agenda

No changes were made to the January 9, 2023 Agenda

Approve December 12, 2022 Regular Meeting Minutes

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve the December 12, 2022 Regular Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy, Paulius Nays: None Abstain: None

Approve December 12, 2022 Executive Session Meeting Minutes

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve the December 12, 2022 Executive Session Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy, Paulius Nays: None Abstain: None

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to Correspondence.

REPORTS

Director of Parks & Recreation

In addition to the written report, Pacanowski informed the Board that the ice rink is ready to go as soon if weather conditions improve.

Additionally, Pacanowski informed the Board that he has been in contact with Andy from Hitchcock regarding revised drawings for a pickleball project. When drawings are completed they will be distributed to Board Members at the end of January/February and will be discussed at an appropriate time in a regular Board Meeting.

Pacanowski also notified the Board of a change in the Open Meetings Act of the ability of 2 Commissioners to communicate regarding Board matters outside a regular meeting. Caplis added that this can be done as long as a majority will not be met with that number of Commissioners, which would happen with a three member Board.

Superintendent of Finance

Caplis and Lawrence questioned the Audit Report whereby the auditor recommended to have someone besides the Supt of Finance review and approve bank reconciliations. Janusz will contact the auditor for a recommendation to remedy the control.

Recreation Division

In addition to the written report, Pacanowski reported that the Zoom Santa and Elf calls had approximately 80 children and 100 adult participants when accounting for the family participation which was done as a service to community members free of charge.

Caplis stated that the Storytime Train event was well done.

Caplis asked why there are no 3rd and 4th grade basketball leagues running at this time. Pacanowski responded that there are several reasons going back several years, one of them being that there are several Travel Teams competing in that age group, another that there is difficulty reserving space at the schools for the leagues due to construction issues and lack of access. Pacanowski will be meeting with school administrators in order to discuss alleviating competition with outside area competitors for the space and will report back to the Board with a more detailed report as to enrollment issues experienced with 3rd and 4th grade basketball leagues.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Adopt IRS 2023 Mileage Reimbursement

Caplis asked to verify the mileage reimbursement rate prior to Adopting. Janusz will verify the rate and the 2023 Mileage Reimbursement will be placed on the February Regular Meeting Agenda.

Review FY 2023/24 Budget Schedule

The Budget Schedule was presented for review which will most likely be submitted for finalization at the June Board meeting.

APPROVAL OF BILLS

Lawrence asked for verification of the \$300 per diem allowance for conference. Janusz responded that it is a \$100 per day allowance for a total of \$300.

Caplis asked for verification of a bill for Ron Nowak for \$105 for shade supplies. Pacanowski responded that this is for repairs for shades in the Community Center.

Lawrence asked for verification of the key cam bill. Pacanowski responded that this is for repair of a Community Center door lock.

Caplis asked for verification of the cell phone bill for DPR. Janusz responded that this is for the Director of Parks and Recreation, Pacanowski cell phone bill.

Caplis asked for verification of the Ellis bill. Pacanowski responded that this is for Woods Pool prepaid bill for the 2023 season.

Caplis asked how much the officials get paid per game for Flag Football. Pacanowski responded it is approximately \$40-\$50 per game.

Caplis asked if Gower Enrichment programs show a profit for classes. Pacanowski stated that there is a profit over direct program expenses, however, there are also staff, supplies and contractor expenses associated with that profit margin. Those programs are continuum with the BASC program which is also a profitable program. The enrichment and BASC programs are all highly attended.

Paulius asked if the Spanish Enrichment program can only be held on Tuesday. Janusz responded that Tuesday is the only day Gower allows the class to be held.

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve the January bills.

Ayes: Caplis, Lawrence, Malloy, Paulius Nays: None Abstain: None

ADJOURNMENT

Paulius moved, seconded by Lawrence and unanimously approved to adjourn the Regular Meeting at 6:59 pm.

Respectfully submitted,
Sherry Stednitz
Recording Secretary