# Burr Ridge Park District Regular Meeting November 13, 2023

## **REGULAR MEETING**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:31 pm by President Quigley.

Present:	Caplis, Paulius, Quigley
Absent:	Lawrence, Malloy
Also present:	Jim Pacanowski, Director
	Jamie Janusz, Superintendent of Finance
	Lavonne Campbell, Superintendent of Recreation

## Approve November 13, 2023 Agenda

Add Item X Reconvene to Regular Meeting in order to Approve Release of Executive Session Meeting Minutes.

## Approve October 10, 2023 Regular Meeting Minutes

Paulius moved, seconded by Caplis and approved by roll call vote to Approve the October 10, 2023 Regular Meeting Minutes.

Ayes: Caplis, Paulius, Quigley Nays: None Abstain: None

## Approve October 10, 2023 Executive Session Meeting Minutes

Paulius moved, seconded by Caplis and approved by roll call vote to Approve the October 10, 2023 Executive Session Meeting Minutes.

Ayes: Caplis, Paulius, Quigley Nays: None Abstain: None

## **OPEN FORUM – PUBLIC COMMENT**

No Open Forum

## CORRESPONDENCE

Nothing further added to the written report.

#### **REPORTS**

#### Director of Parks & Recreation

Nothing further added to the written report.

# Superintendent of Finance

Nothing further added to the written report.

# Recreation Division

Nothing further added to the written report.

# UNFINISHED BUSINESS

# Discuss Burr Ridge Park District/Village of Willowbrook Cooperative Program

Pacanowski informed the Board that a new agreement is required with Willowbrook as the existing agreement is inapplicable since Carrie Navins resigned from Willowbrook. We do have value with some exclusive agreements with Willowbrook that other agencies do not enjoy with Willowbrook. There is also a no compete agreement with certain critical program areas and we have free advertising for Burr Ridge Park District programs in the Willowbrook brochure. In addition, assistance for one on one aids will be pursued at a shared cost of 50/50 with Willowbrook since they are leaving the SRA in June. These are values with Willowbrook that will not be possible with Karried Away With Carrie.

Campbell asked if Willowbrook will ever have a Willowbrook/Burr Ridge resident registration preference if programs begin to fill up.

Pacanowski recommended that a conversation be held with Theresa of Willowbrook regarding maximum number of registrants and resident registration dates.

Caplis stated that Willowbrook was totally independent when the senior program was taken over with Carrie Navins leading the senior program. Caplis asked if the new staff is capable of leading the senior program to the standards when the program was in existence at Burr Ridge or when the program was lead by Carrie Navins at Willowbrook.

Campbell responded that the new Senior Director at Willowbrook is very, very good with a lot of experience. As long as administration lets her run the program it will be up to the same standards.

Caplis stated that Carrie had issues with the Willowbrook Administration, and asked for verification that the Willowbrook administration does not want the Burr Ridge Park District to advertise Karried Away with Carrie or to be involved with the company in any way. Pacanowski responded that the only change would be that customers would no longer see the Karried Away with Carrie publication on the BRPD website, in the brochure, or in the park district.

The Grapevine will not need to be advertised as all the BRPD programs would be listed in the Willowbrook Scoop.

Caplis stated that there will no longer be a discount for programs offered for residents. In addition, a connection with Karried with Carrie will be lost and competition will begin with extended trips. When Carrie left Willowbrook, it was stated that the reason for leaving was

because Willowbrook did not want to go on extended trips, yet Willowbrook is offering extended trips now.

Pacanowski stated that there are discrepancies in what is being stated which is one of the reasons Willowbrook is attending the board meeting in December. The Board will be able to ask questions and hear answers, some of those will be regarding trips. Willowbrook absolutely did want to go on trips in the beginning.

# Discuss Woods Pool Operations for FY 24-25

Pacanowski gave a summary of repairs that have recently been performed at the pool and presented a proposed 2024 Woods Pool Budget which showed an operating budget deficit of \$34,900.

# NEW BUSINESS

# Determine 2023 Tax Levy Extension

Janusz reported that the District is required to announce if it will go to Truth In Taxation by levying more than 5%. The District will levy 4.96% over last year's aggregate and will not go to Truth in Taxation.

Caplis asked if the District could levy 0%, thereby not increasing anyone's taxes to the District. Caplis stated that the amount paid to the Park District is more than the Village of Burr Ridge. Pacanowski responded that the Park District does not receive commercial or sales tax and has one of the lowest tax rates in the Chicagoland area.

Janusz explained that if you don't levy anything over last year's aggregate, you miss a year and also will not receive new construction growth. Janusz stated that expenses increase every year and without the additional tax revenue, the District will decrease fund balances.

Pacanowski stated that there will be a need to transfer funds from Operating to Capital Improvements in order to avoid refinancing the current debt issue. Refinancing has always been a process that creates a lot of disdain amongst the Board and those operating balances will help delay that eventuality.

Caplis concluded at the end of discussions that eventually he feels the Park District should consider a 0% tax increase.

## APPROVAL OF BILLS

Caplis asked if Andy's stock pile of dirt can be used as a sledding hill. Pacanowski responded that it can.

Caplis asked for verification of the concrete mixer rental. Pacanowski responded that is from the tennis court resurfacing project. Caplis asked for verification of the Kantor magic class bill. Campbell responded that this if for the Instructor for magic class.

Caplis asked if the Four Winds bus bill is for the bus itself. Campbell responded yes.

Caplis asked for verification of the Flagg Creek invoice for Harvester concession building. Pacanowski responded that this is for the sewer.

Caplis asked for verification of the Brighter electric bill. Pacanowski responded that this is for replacing 10 ground fault receptacles.

Caplis asked for verification of unclaimed refunds sent to the Illinois State Treasurer. Janusz responded that this is for uncashed refund checks

Quigley asked for verification of \$7,900 for computer services. Janusz responded that this is for Accounting Software Maintenance which is a yearly fee.

Paulius moved, seconded by Caplis and approved by roll call vote to Approve the November bills.

Ayes: Caplis, Paulius, Quigley Nays: None Abstain: None

# ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

The Review/Release of Executive Session Minutes

Caplis moved, seconded by Paulius and approved by roll call vote to Adjourn to Executive Session For The Purpose of Discussing The Review/Release of Executive Session Minutes at 7:29 pm.

Ayes: Caplis, Paulius, Quigley Nays: None Abstain: None

## Reconvene to Regular Meeting

# Reconvene to Regular Meeting to Approve Release of Executive Session Meeting Minutes

Regular meeting reconvened at 7:34 pm.

Caplis moved to Approve the Release of Executive Session Meeting Minutes as follows, seconded by Paulius and approved by roll call vote:

October 11, 2010 October 20, 2014 November 10, 2014 September 14, 2015 August 8, 2016 September 12, 2016 December 12, 2016 February 13, 2017 April 10, 2017 June 12, 2017 August 14, 2017 February 12, 2018 September 10, 2018 January 14, 2019 April 8, 2019 May 13, 2019 June 17, 2019 August 12, 2019 December 9, 2019 April 13, 2020 May 18, 2020 June 22, 2020 July 27, 2020 August 17, 2020 November 9, 2020 December 14, 2020 January 11, 2021 March 8, 2021 April 12, 2021 August 9, 2021 November 8, 2021 December 13, 2021 March 14, 2022 May 16, 2022 June 20, 2022 March 13, 2023 April 13, 2023

Ayes: Caplis, Paulius, Quigley Nays

Nays: None

Abstain: None

## ADJOURNMENT

Caplis moved, seconded by Paulius and unanimously approved to adjourn the Regular Meeting at 7:36 pm.

Respectfully submitted, Sherry Stednitz Recording Secretary

h/jamie/board/minutes/brpd minutes November 13 2023