

**Burr Ridge Park District  
Regular Meeting  
January 12, 2026**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:33 pm by President Quigley.

Present: Caplis, Lawrence, Paulius, Quigley  
Absent: Malloy  
Also present: Jim Pacanowski, Director of Parks and Recreation  
Lavonne Campbell, Superintendent of Recreation

**APPROVE**

**Approve, January 12, 2026 Agenda**

No changes were made to the January 12, 2026 Agenda.

**Approve December 8, 2025 Regular Meeting Minutes**

Caplis moved to approve the December 8, 2025 regular meeting minutes, seconded by Lawrence and approved by roll call vote.

Ayes: Caplis, Lawrence, Quigley      Nays: None      Abstain: Paulius

**OPEN FORUM**

No Open Forum

**CORRESPONDENCE**

Nothing further added to Correspondence.

**REPORTS**

**Director of Parks & Recreation**

In addition to the written report, Pacanowski informed the Board that there will be an inspection of the sprinkler system performed on Wednesday. Proposals are being sought for a replacement dry sprinkler system and also for a wet sprinkler system to replace the dry system.

Caplis stated that there has been a \$6,800 and \$1,270 bill to repair the dry sprinkler system so far just to keep it running.

Pacanowski responded that a replacement of the sprinkler system must be considered as conducting band-aid repairs are costly and not a permanent fix to the problem.

Pacanowski also presented to the Board a logo that is being introduced for the National Night Out event which includes a reference to Rt. 66 for its 100 year celebration.

### Superintendent of Finance

Nothing further added to the written report.

Lawrence asked if the wording on the audit report stating that common audit procedures are not being followed will be removed next year since accounting procedure changes have been instituted.

Pacanowski responded that after review by auditors, if it is found that the additional procedures are satisfactory, the wording on the audit report should be removed.

### Recreation Division

In addition to the written report, Campbell informed the Board that there will be one day pop up programs added that will be conducted in-house during the next few months. Marketing for these programs will begin soon.

Pacanowski added that Athletic ball field rental rates are increased slightly for 2026.

Additionally, Pacanowski distributed to the Board a copy of the cover for a flier that will appear in the Willowbrook brochure to market park district programs.

## **UNFINISHED BUSINESS**

### Discuss Revised 3 Year Capital Spending Plan for Potential Bond Proceeds

Pacanowski summarized a spending plan which was distributed to the Board in the Board packet prior to the meeting.

Pacanowski provided conceptual design plans for Harvester Highway, an interactive mini-road tour through Route 66 in Illinois attraction in the center of the Park along the recently completed trail through the small oak savannah and advocated for its inclusion in the potential bond proceeds being investigated.

Caplis asked how many square feet the roof on the original Community Center is.

Pacanowski responded that the square feet is 10,000 in the original part of the building and 5,000 additional square feet on the addition. The roof replacement estimate does not include the addition.

Caplis asked how much is currently in the capital budget.

Pacanowski responded that there should be an estimated \$600,000 ± at the beginning of FY '26-27.

Caplis stated that there are some items in the proposed spending plan that could be removed and therefore lower the amount needed to refinance. Caplis stated that the total amount refinanced is important.

After some discussion the Board requested that Pacanowski prepare 3 budgets.

1. Capital budget with no refinancing.
2. Capital budget with refinancing without an additional \$150,000 requested.
3. Capital budget with refinancing with an additional \$150,000 requested.

Pacanowski stated that the 3 budgets will be prepared and presented to the Board and Raymond James is scheduled to attend another meeting in March if the Board decides in February to request a revised bond proposal.

## **NEW BUSINESS**

No New Business

## **APPROVAL OF BILLS**

Caplis asked for verification of the bill for \$3800 for TS landscaping.

Pacanowski responded that this is for trade services for trucking supplies to numerous jobs.

Paulius asked for verification of the prepaid fuzzy yeti bill.

Campbell responded that this is for the purchase of the storytime train plush toys for 2026 which was on sale.

Paulius asked for a refresher of the need for 2 pool pumps purchased.

Pacanowski explained that there is always a back up pump needed for the pool. Our back up is old but functional. The other is destroyed. Thus, a new pump was purchased.

Caplis asked where the pumps are stored.

Pacanowski responded that they are in the shed.

Caplis asked for verification of the Alarm Detection System bill for \$1,000.

Pacanowski responded that this was for testing.

Caplis asked for verification of rental for a concrete mixer.

Pacanowski responded that the parking lot bollards and butterfly garden needed too much concrete to mix by hand.

Caplis asked for verification of a refund for blow ups for \$799.

Campbell stated that several Halloween blowups were purchased and some were returned when the event was changed and instead went indoors at Gower. The \$799 will be refunded as most of the blowups were returned.

Caplis asked for verification of pickle ball paddles bill.

Pacanowski responded that this is for the 2 stands for pickle ball paddles.

Paulius asked if the floors in the community center are waxed annually.

Pacanowski responded that they are. In addition, Pacanowski is looking to purchase a floor waxer in order to save money on the charges for waxing floors by an outside service.

Waxing the floors in house would be more efficient in the timing and number of times a particular program room floor is waxed and less costly.

Caplis asked for verification of a telemarketing bill for \$2300 for B. Barkstrom.

Pacanowski responded that this was for a computer replacement for Barb Barkstrom.

Pacanowski asked for permission to make payment this week which will be prior to the next Board meeting payable to Eddie Lovett which is in the amount of \$1,300 for Harvester Park work, and one in the amount of \$12,870.00 for Beary Landscaping for landscaping bills from September and October.

The Board unanimously agreed to allow payment to Eddie Lovett and Beary Landscaping prior to the next Board meeting.

Pacanowski showed the Board our current music barn sitting saddle, English saddle without the horn, that is used at Homestead Hill in Harvester Park. It now has playground rubber embedded in the middle of the saddle as a repair and improvement to the seat in order to prolong the life of the saddle, a rather custom approach to add longevity.

Caplis moved to Approve the January, 2026 bills, seconded by Lawrence, and approved by roll call vote.

Ayes: Caplis, Lawrence, Paulius, Quigley      Nays: None      Abstain: None

## **ADJOURNMENT**

Lawrence moved, seconded by Paulius and unanimously approved to adjourn the Regular Meeting at 7:03 pm.

Respectfully submitted,  
Sherry Stednitz  
Recording Secretary