

BURR RIDGE PARK DISTRICT

ORDINANCE NO. 18-04

WHEREAS, this Combined Budget and Appropriation Ordinance was prepared in tentative form and available for public inspection at least thirty (30) days prior to final action hereon, and

WHEREAS, a public hearing was held for this Budget and Appropriation Ordinance on the 26th day of June, 2018, and

WHEREAS, a notice was published in the Suburban Life, a newspaper circulated within the Burr Ridge Park District at least one week prior to the time of such hearing;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Park Commissioners of the Burr Ridge Park District, Cook and Du Page Counties, Illinois, that:

SECTION 1: The Board of Park Commissioners hereby finds that the facts contained in the preamble to this Ordinance are true and correct, and are hereby included as part of this Ordinance.

SECTION 2: The following sums listed or so much thereof as may be authorized by law, be and the same, are hereby appropriated for park purposes for the fiscal year beginning May 1, 2018 and ending April 30, 2019; the sums of money hereinafter set forth and the objects and purposes of the same are deemed necessary to defray necessary expenses and liabilities for said period for the several purposes following:

**BURR RIDGE PARK DISTRICT
COMBINED BUDGET & APPROPRIATIONS ORDINANCE
FISCAL YEAR 2018-19**

SUMMARY

BEGINNING CASH ON HAND

GENERAL CORPORATE FUND	690,229	
RECREATION FUND	1,148,350	
AUDIT FUND	9,453	
LIABILITY FUND	59,364	
PAVING & LIGHTING FUND	72,268	
WOODS POOL FUND	-119,938	
SPECIAL RECREATION FUND	31,743	
BONDS & INTEREST FUND	-16,728	
CAPITAL IMPROVEMENTS FUND	208,947	
TOTAL CASH ON HAND	2,083,688	2,083,688

ESTIMATED REVENUE ALL FUNDS

PROPERTY TAXES

GENERAL CORPORATE FUND	596,429	
RECREATION FUND	426,260	
AUDIT FUND	10,638	
LIABILITY FUND	90,893	
PAVING & LIGHTING FUND	25,316	
SPECIAL RECREATION FUND	111,066	
BONDS & INTEREST FUND	334,206	
TOTAL REVENUE	1,594,808	1,594,808

OTHER RECEIPTS

FEES & CHARGES	1,052,000	
INTEREST INCOME	20,275	
RENTAL FEES	38,700	
CONCESSIONS	4,300	
OTHER RECEIPTS	38,600	
DONATIONS	2,000	
BOND PROCEEDS	0	
RECEIVED FROM OTHER FUNDS	130,000	
TOTAL OTHER	1,285,875	1,285,875

TOTAL ESTIMATED REVENUE	2,880,683	2,880,683
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TOTAL FUNDS AVAILABLE		4,964,371
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ESTIMATED EXPENDITURES

GENERAL CORPORATE FUND	648,192	
RECREATION FUND	1,413,608	
AUDIT FUND	9,750	
LIABILITY FUND	102,064	
PAVING & LIGHTING FUND	47,300	
WOODS POOL FUND	112,375	
SPECIAL RECREATION FUND	116,962	
BONDS & INTEREST FUND	339,746	
CAPITAL IMPROVEMENTS FUND	333,284	

TOTAL ESTIMATED EXPENSES	3,123,281	3,123,281
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ENDING CASH ON HAND		1,841,090
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TOTAL FUNDS ALLOCATED		4,964,371
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ARTICLE I - GENERAL CORPORATE FUND

BEGINNING CASH ON HAND		690,229
ESTIMATED REVENUES		
PROPERTY TAXES	596,429	
INTEREST INCOME	6,000	
RENTAL FEES	6,000	
OTHER	300	
TOTAL ESTIMATED REVENUE	608,729	608,729
TOTAL FUNDS AVAILABLE		1,298,958

ESTIMATED EXPENDITURES**ADMINISTRATIVE PERSONNEL**

SALARIES	161,544	
BENEFITS	121,397	
MEMBERSHIPS	426	
TOTAL PERSONNEL	283,367	283,367

OFFICE

EQUIPMENT SERVICE	13,000	
COMMUNICATIONS	16,500	
POSTAGE	5,450	
EQUIPMENT	600	
SUPPLIES	12,450	
TOTAL OFFICE	48,000	48,000

PROFESSIONAL SERVICES

LEGAL COUNSEL	9,000	
OTHER	1,000	
TOTAL PROFESSIONAL SERVICES	10,000	10,000

GENERAL ADMINISTRATIVE EXPENSES

PUBLIC RELATIONS	4,900	
LEGAL NOTICES	800	
DUES	6,750	
ADMINISTRATIVE SERVICES	2,275	
BANK FEES	2,000	
ADMINISTRATIVE SUPPLIES	2,800	
SUBSCRIPTIONS	200	
TOTAL GENERAL ADMINISTRATIVE	19,725	19,725

VEHICLE

SERVICE	2,950	
EQUIPMENT	300	
SUPPLIES	7,150	
MILEAGE REIMBURSEMENT	3,500	
TOTAL VEHICLE	13,900	13,900

BUILDINGS

SERVICE	11,000	
EQUIPMENT	250	
SUPPLIES	2,000	
TOTAL BUILDINGS	13,250	13,250

PARKS

PART-TIME LABOR	2,050	
TRADE SERVICE	153,500	
EQUIPMENT	5,700	
SUPPLIES	26,000	
UTILITIES	22,700	
TOTAL PARKS	209,950	209,950

TOTAL ESTIMATED EXPENDITURES

		598,192
TRANSFER TO CAPITAL IMPROVEMENT FUND		50,000
ENDING CASH ON HAND		650,766
TOTAL FUNDS ALLOCATED		1,298,958

ARTICLE II - RECREATION FUND

BEGINNING CASH ON HAND 1,148,350

ESTIMATED REVENUES

PROPERTY TAXES	426,260	
FEES & CHARGES	975,000	
INTEREST INCOME	10,000	
RENTAL FEES	30,000	
CONCESSIONS	0	
OTHER	19,300	
TOTAL ESTIMATED REVENUE	1,460,560	1,460,560
TOTAL FUNDS AVAILABLE		2,608,910

ESTIMATED EXPENDITURES

ADMINISTRATIVE PERSONNEL

FULL-TIME SALARIES	125,426	
PART-TIME SALARIES	111,000	
BENEFITS	85,714	
MEMBERSHIPS	550	
TOTAL PERSONNEL	322,690	322,690

GENERAL ADMINISTRATION EXPENSES

ACTIVENET FEES	30,000	30,000
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BUILDING

PART-TIME WAGES	60,500	
TRADE SERVICE	31,250	
EQUIPMENT	500	
SUPPLIES	17,500	
UTILITIES	28,050	
TOTAL BUILDING	137,800	137,800

RECREATION PROGRAM

FULL-TIME SALARIES	66,907	
PART-TIME SUPPORT SERVICES	20,000	
BENEFITS	47,936	
MEMBERSHIPS	275	135,118
EQUIPMENT & RENTALS		4,000
BROCHURE EXPENSE		15,000
CONTRACTUAL SERVICE		120,000
PROGRAM LEADERS		270,000
SUPPLIES		80,000
SPECIAL EVENTS		46,000
SENIOR SERVICES		188,000
TOTAL RECREATION PROGRAM	858,118	858,118

TOTAL ESTIMATED EXPENDITURES

		1,348,608
TRANSFER TO CAPITAL IMPROVEMENT FUND		65,000
ENDING CASH ON HAND		1,195,302
TOTAL FUNDS ALLOCATED		2,608,910

ARTICLE III - AUDIT FUND

BEGINNING CASH ON HAND		9,453
ESTIMATED REVENUES		
PROPERTY TAXES	10,638	
INTEREST INCOME	75	
TOTAL ESTIMATED REVENUE	10,713	10,713
TOTAL FUNDS AVAILABLE		20,166
ESTIMATED EXPENDITURES		
LEGAL SERVICE	0	
AUDIT SERVICE	9,750	
OTHER SERVICE	0	
TOTAL ESTIMATED EXPENDITURES	9,750	9,750
ENDING CASH ON HAND		10,416
TOTAL FUNDS ALLOCATED		20,166

ARTICLE IV - LIABILITY FUND

BEGINNING CASH ON HAND		59,364
ESTIMATED REVENUES		
PROPERTY TAXES	90,893	
INTEREST INCOME	950	
OTHER INCOME	1,500	
TOTAL ESTIMATED REVENUE	93,343	93,343
TOTAL FUNDS AVAILABLE		152,707
ESTIMATED EXPENDITURES		
SALARIES	40,738	
BENEFITS	18,639	
MEMBERSHIPS	82	59,879
RISK MANAGEMENT		3,300
INSURANCE PREMIUMS		33,885
RESERVE FOR DEDUCTIBLE		5,000
TOTAL ESTIMATED EXPENDITURES	102,064	102,064
ENDING CASH ON HAND		50,643
TOTAL FUNDS ALLOCATED		152,707

ARTICLE V - PAVING & LIGHTING FUND

BEGINNING CASH ON HAND		72,268
ESTIMATED REVENUES		
PROPERTY TAXES	25,316	
INTEREST INCOME	600	
TOTAL ESTIMATED REVENUE	25,916	25,916
TOTAL FUNDS AVAILABLE		98,184
ESTIMATED EXPENDITURES		
BUILDING EXPENSES	5,700	
PARKS LIGHTING EXPENSES	10,450	
SNOW PLOWING	9,000	
PARKS PAVING EXPENSES	7,150	
TOTAL ESTIMATED EXPENDITURES	32,300	32,300
TRANSFER TO CAPITAL IMPROVEMENTS FUND		15,000
ENDING CASH ON HAND		50,884
TOTAL FUNDS ALLOCATED		98,184

ARTICLE VI - BONDS & INTEREST FUND

BEGINNING CASH ON HAND		-16,728
ESTIMATED REVENUES		
PROPERTY TAXES	334,206	
INTEREST INCOME	200	
TOTAL ESTIMATED REVENUE	334,406	334,406
TOTAL FUNDS AVAILABLE		317,678
ESTIMATED EXPENDITURES		
PROFESSIONAL SERVICES	1,500	
TRANSFER TO CAP IMP FUND	0	
DEBT RETIREMENT	338,246	
TOTAL	339,746	339,746
TOTAL ESTIMATED EXPENDITURES		339,746
TRANSFER TO CAPITAL IMPROVEMENT FUND		0
ENDING CASH ON HAND		-22,068
TOTAL FUNDS ALLOCATED		317,678

ARTICLE VII - WOODS POOL FUND

BEGINNING CASH ON HAND -119,938

ESTIMATED REVENUES

INTEREST INCOME	0	
FEES & CHARGES	77,000	
RENTAL FEES	2,700	
CONCESSIONS	4,300	
DONATIONS	2,000	
OTHER INCOME	12,500	
TOTAL ESTIMATED REVENUE	98,500	98,500
TOTAL FUNDS AVAILABLE		-21,438

ESTIMATED EXPENDITURES**OFFICE**

TELEPHONE	1,175	
EQUIPMENT	0	
SUPPLIES	0	
TOTAL OFFICE	1,175	1,175

BUILDING

TRADE SERVICE	2,000	
EQUIPMENT	0	
SUPPLIES	300	
CONCESSIONS	3,000	
TOTAL BUILDING	5,300	5,300

POOL EXPENSES

REPAIRS AND MAINTENANCE	8,500	
EQUIPMENT	200	
SUPPLIES	7,500	
UTILITIES	15,900	
TOTAL POOL EXPENSES	32,100	32,100

PERSONNEL

IN-SERVICE TRAINING	6,800	
FULL-TIME SALARIES	11,000	
PART-TIME SALARIES	13,000	
LIFE GUARDING	23,000	
BENEFITS	1,700	
TOTAL	55,500	55,500

SWIM LESSON PROGRAMS

CONTRACTUAL SERVICE	0	
PROGRAM LEADERS	18,000	
EQUIPMENT	0	
SUPPLIES	300	
TOTAL SWIM LESSON PROGRAMS	18,300	18,300

TOTAL ESTIMATED EXPENDITURES		112,375
ENDING CASH ON HAND		-133,813
TOTAL FUNDS ALLOCATED		-21,438

ARTICLE VIII - SPECIAL RECREATION FUND

BEGINNING CASH ON HAND		31,743
ESTIMATED REVENUES		
PROPERTY TAXES	111,066	
INTEREST INCOME	450	
TOTAL ESTIMATED REVENUE	111,516	111,516
TOTAL FUNDS AVAILABLE		
		143,259
ESTIMATED EXPENDITURES		
ADMINISTRATION		
SALARIES	20,369	
BENEFITS	9,802	
MEMBERSHIPS	41	
ADA EQUIPMENT	500	
ADA SUPPLIES	250	
SRA MEMBERSHIP FEES	34,000	
ADA ASSISTANCE	5,000	
TOTAL ADMINISTRATION	69,962	69,962
PARKS		
TRADE SERVICES	47,000	47,000
TOTAL ESTIMATED EXPENDITURES		
		116,962
ENDING CASH ON HAND		26,297
TOTAL FUNDS ALLOCATED		
		143,259

ARTICLE IX - CAPITAL IMPROVEMENTS FUND

BEGINNING CASH ON HAND		208,947
ESTIMATED REVENUES		
INTEREST INCOME	2,000	
BOND PROCEEDS	0	
DONATIONS	0	
OTHER INCOME	5,000	
RECEIVED FROM OTHER FUNDS	130,000	
TOTAL ESTIMATED REVENUE	137,000	137,000
TOTAL FUNDS AVAILABLE		345,947
ESTIMATED EXPENDITURES		
ADMINISTRATIVE EXPENSES		
	25	25
OFFICE PROJECTS		
COMPUTERS & SOFTWARE	13,474	
OFFICE FURNISHINGS & EQUIPMENT	18,435	
TOTAL	31,909	31,909
PROFESSIONAL SERVICES		
MASTER PLAN SERVICES	0	
TOTAL	0	0
VEHICLES		
VEHICLE PURCHASE & EQUIPMENT	750	
TOTAL	750	750
BUILDINGS		
TRADE SERVICE STORAGE BUILDING	0	
TRADE SERVICE COMMUNITY CENTER CONST	0	
TRADE SERVICE COMMUNITY CENTER	7,000	
EQUIPMENT STORAGE BUILDING	0	
EQUIPMENT COMMUNITY CENTER	2,500	
PROFESSIONAL SERVICES	0	
TOTAL	9,500	9,500
PARKS PROJECTS		
TRADE SERVICE	142,600	
EQUIPMENT	127,500	
PROFESSIONAL SERVICES	21,000	
TOTAL	291,100	291,100
CAPITAL REPLACEMENT PROGRAM	0	0
TOTAL ESTIMATED EXPENDITURES		333,284
ENDING CASH ON HAND		12,663
TOTAL FUNDS ALLOCATED		345,947


SECTION 3: All unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation or any like appropriation made by this Ordinance.

SECTION 4: All miscellaneous receipts of revenue from all sources not herein expressly reserved or appropriated shall be available to pay appropriations herein provided for, not payable out of specific funds herein appropriated; that all unexpended balances of annual appropriations of previous fiscal years are hereby reappropriated.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval provided by law.

PASSED THIS 26th DAY OF June, 2018.

APPROVED THIS 26th DAY OF June, 2018.



PRESIDENT

ATTEST:



SECRETARY

AYES: *Caples, Malloy, Dugly*

NAYES: *0*

ABSENT: *Ford, Lawrence*

I, Jamie Janusz, Secretary of the Burr Ridge Park District in Burr Ridge, Illinois, do hereby certify and attest that the foregoing is a true and correct copy of the original ordinance number 18-04, COMBINED BUDGET AND APPROPRIATION ORDINANCE FOR THE BURR RIDGE PARK DISTRICT FOR THE FISCAL YEAR ENDING APRIL 30, 2019, dated June 26th, 2018, at which said ordinance was passed, and that said ordinance and minutes are on file in my office and that I have carefully compared them together with the originals, and certify to their correctness.

In witness thereof I have hereunto set my hand on the twenty sixth day of June, two thousand eighteen.

Signature

A handwritten signature in black ink, appearing to be 'J. Janusz', written over a horizontal line.


SEAL

CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE
FOR BURR RIDGE PARK DISTRICT, DU PAGE & COOK COUNTIES, ILLINOIS

I, Timothy Fara, do hereby certify as follows:

1. I am the chief fiscal officer of Burr Ridge Park District, Du Page & Cook Counties, Illinois
2. I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2018 and ending April 30, 2019, to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
PROPERTY TAXES	\$1,594,808
OTHER RECEIPTS	<u>1,285,875</u>
	\$2,880,683



DATED 6/26/18

(SEAL)