

**Burr Ridge Park District
Regular Meeting
June 14, 2021**

REGULAR MEETING

Board member Robert Quigley took the Oath of Office.

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by President Quigley.

Present:	Caplis, Lawrence, Malloy, Quigley
Absent:	Paulius
Also present:	Jim Pacanowski, Director Jamie Janusz, Superintendent of Finance Members of the General Public

Approve June 14, 2021 Agenda

No changes were made to the Agenda.

Approve May 10, 2021 Regular Meeting Minutes

Caplis moved, seconded by Malloy and approved by roll call vote to Approve the May 10, 2021 Regular Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy Nays: None Abstain: Quigley

OPEN FORUM

Rich Styczynski of 8218 Garfield spoke on behalf of the Burr Ridge/Willowbrook Little League and asked if there are any issues that need to be addressed or concerns of the Board regarding Little League.

Pacanowski responded that there had been questions about concessions operations however, after speaking with Robert it has been determined that there are no products that require a Health Department Permit. Pacanowski added that there are some signatures needed and are being obtained. It has been determined that the BRWBLL will run the concession stand during Fallball and Flag Football in the Fall of 2021 and that sales for that season will be made available to Little League with no charge for overhead in order to help raise additional funds for Little League for their first season.

Pacanowski added that scheduling for Little League has not appeared to have any problems. Washrooms are open and port-a-johns should have been picked up.

Mr. Styczynski stated that it is great news for the concession stand proceeds for fall and that things have been going well for the first year.

Pacanowski reiterated that operation of the concession stand has not been determined for the 2022 Season.

Pacanowski thanked the gentlemen for coming to the meeting and stated that the park district considers Little League as partners and is important for the community.

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks & Recreation

In addition to the written report, Pacanowski stated that the plant community for the Route 66 Playground Project will tell the geography of the area. A representative for New Mexico will be miniature red pine and junipers, prairie drop seed and tall grass native to Missouri, and there are crop test plots of barley, oats and wheat and 3 different types of mini corn. There will be a desert planting area with species that resemble a desert plant.

Pacanowski provided a board with pictures and color samples of the progress of some amenities that are part of Route 66 Playground Improvement Project.

Pacanowski updated the Board regarding outdoor program operations regarding mask requirements. After reviewing CDC guidelines masks will not be required outdoors. Masking is still required indoors as those under 12 years old have not been vaccinated. In the fall mask guidelines will be reassessed when the adult population gets back into the building.

Superintendent of Finance

In addition to the written report Janusz notified the Board that the Park Foundation has been working on a Taste of Burr Ridge fundraiser since before COVID. It was not able to kick off prior to the COVID pandemic, however, during COVID Jim Lawrence came up with an idea of a virtual Taste of Burr Ridge which took place in March. It was very successful and named A Taste of Burr Ridge - Cooking with the Chefs which was similar to a cooking show. A second virtual Cooking with the Chefs is being planned. Recently, the Village Center had a meeting with the Village of Burr Ridge to put a fall event together called Taste of Burr Ridge. Janet Kowal notified attendees at the meeting that the Park Foundation had been working on a Taste of Burr Ridge since before COVID. Evan Walter stated that the Foundation should be brought into the discussion with the beneficiary of proceeds being the Foundation. On this past Friday a meeting was held with Park Foundation Members, Village of Burr Ridge, Marketing Department for the Village Center, Media Department for Village Center, and Trustee Mital. The Taste of Burr Ridge will take place Oct 9 & 10, from 11am - 9 pm on Saturday and 11 am -6 pm on Sunday. An estimated 35 restaurants located inside and outside the village are expected to participate. There will be a ticket price to attend in order to go to the individual restaurant vendors. Marketing for the event will be extreme and it will be in cooperation with the Village Center, the Village of Burr Ridge, in conjunction with the Community Park Foundation. Evan Walter, the Village Manager stated that it is the intent for the Taste of Burr Ridge to be an annual event and for the

Park Foundation to receive the proceeds every year. The Foundation will be on site, but not too much is needed from Foundation Members ahead of time.

Caplis asked if there will be any cooperation with the Pleasantdale Park District. Janusz responded that the Pleasantdale Park District does not have a Foundation and is currently not proactive with the Village of Burr Ridge with special events, concerts, etc.

Lawrence stated that it behooves us to see what presence we will have at event. Janusz stated that the Village decided that the event will cater more towards a classy event and not a carnival type event. The Foundation will have a tent and participate where needed.

Quigley asked who will be coordinating the event. Janusz responded the Village Center and the Village of Burr Ridge.

Caplis asked what the charge will be to get in. Janusz responded that initial discussions are \$25 with a wrist band for entrance.

Recreation Division

In addition to the written report, Campbell stated that day camp and other camps are off to a good start. There are 40 currently in day camp. The Active Adult program held an outside social at Oak Grove with a sponsor catered lunch, and another sponsor donating the entertainer. There have been 3 parking lot bingos. In addition, there will be a full line of trips coming out soon with a trip to Utah, Alaska, Hawaii. Campbell notified the Board that Woods Pool has 79 family, and 6 individual memberships. Registration for pool membership, including rentals, has been automated and everything is done online this year.

Pacanowski added that adjustments made today increased the capacity of memberships taken up to 85 and raised the capacity in the pool from 60 to 75.

Lawrence stated that there is some miscommunication in the public regarding the pool and that it is difficult to watch a lot of people at other pools and then Woods Pool members have to register for a time slot.

Campbell responded that all attempts have been made to communicate the reasons for the necessity of the time slot registrations and the steps required by the customer in order to register for time slots.

Pacanowski added that there are two areas of disconnect as far as communication with the public. One is a unit of government vs. not a unit of government. The other is inconsistency among government agencies. Comparing us for example to Oak Brook or Hinsdale. They may have more deck space to accommodate more people, or perhaps they are not following proper protocols.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Approve Lowest Responsible Bidder for Rt. 66 Playground Improvement Project

Pacanowski stated that Kenneth Co. knows the site and has had previous work history with projects at the park district and has proven a level of trust and dependability.

Malloy made a motion to Approve Kenneth Company as the Lowest Responsible Bidder for the Route 66 Playground Improvement Project at Harvester Park, seconded by Lawrence and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

Adopt FY 2020/21 Budget & Appropriations In Tentative Form

Caplis asked for verification of the difference between Cash on Hand at the beginning of the fiscal year and end of fiscal year and if Rt 66 cost is the difference.

Pacanowski stated that a portion of that money will be spent in this fiscal year.

Pacanowski added that there is other usage activity beside Route 66.

Caplis asked for a detailed explanation.

Caplis made a motion to Adopt FY 2020/21 Budget & Appropriations in Tentative Form, seconded by Lawrence and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

Set Public Hearing Date to Adopt Budget & Appropriations

The regular July meeting will be changed to July 19, 2021 at 6:30 pm in order meet legal requirements to Adopt the Budget and Appropriations Ordinance.

APPROVAL OF BILLS

Caplis asked for verification of add water for pool, shut off water for pool - 3 hours. Pacanowski responded that the pool needs to be filled and monitored while filling.

Quigley asked for verification of chlorine acid proof bill.

Pacanowski responded that this is material utilized for filtration.

Lawrence asked for verification to install the battery, return the battery, install the battery.

Pacanowski will get details on that particular item.

Caplis asked for verification of the cash drawer?

Janusz responded that this is for the cash draw for concessions at Woods Pool in order for them to give change.

Caplis asked for verification of bill for noodles for \$200

Campbell responded that the noodles purchased last longer and are more expensive because they are used for swim lessons and aquacize classes.

Quigley asked for verification of the bill for tax objections.

Janusz responded that the tax objections are from Cook County and all schools, park districts, Villages and libraries in Cook County have received them.

Lawrence moved, seconded by Malloy and approved by roll call vote to Approve June bills.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

ADJOURNMENT

Malloy moved, seconded by Lawrence and unanimously approved to Adjourn the Regular Meeting of the Park District at 7:27 pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary