Burr Ridge Park District
Regular Meeting
April 13, 2026

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:34 pm by President Quigley.

Present:	Caplis, Lawrence, Malloy, Paulius, Quigley
Absent:	None
Also present:	Jim Pacanowski, Director of Parks and Recreation
	Lavonne Campbell, Superintendent of Recreation

APPROVE

Approve April 13, 2026 Agenda

No changes were made to the Agenda.

Approve February 9, 2026 Regular Meeting Minutes

Caplis moved to approve the February 9, 2026 regular meeting minutes, seconded by Lawrence and approved by roll call vote.

Ayes: Caplis, Lawrence, Paulius, Quigley Nays: None Abstain: Malloy

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to Correspondence.

REPORTS

Director of Parks & Recreation

In addition to the written report, Pacanowski notified the Board that there are new solar lights that will be tested in the tree islands and at the entrance near the Harvester Park sign to provide some aesthetic uplighting.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

In addition to the written report, Campbell reported that summer program registration is going well. Also, in spite of the wet conditions, the Easter egg hunt went well.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Discuss Adoption of a Reimbursement Resolution

Pacanowski presented a recommendation to adopt a resolution which would allow the District to replenish fund reserves eligible for capital expenses from a future bond issuance if so desired. This resolution would not obligate the District to issue debt, however, would be helpful in managing capital fund proceeds if the Board decides to refinance next year.

Caplis asked if a bond issuance would still require an affirmative vote by the Board.
Pacanowski stated that it would.

Quigley asked how far back expenses would be eligible once this reimbursement is instituted.
Pacanowski replied that it would be retroactive 60 days for eligible expenses.
Quigley asked if any current projects would be eligible if a bond were issued next year.
Pacanowski responded that the wetland dock and harvester highway would most likely meet the requirements.

Caplis stated that while he is not in support of spending bond money on capital expenses, it would be a good financial decision to adopt a reimbursement resolution.

Lawrence added that the whole point of procuring bond money is because there is a planned project that you need additional funds in order to complete.

Caplis asked how long the resolution is valid for.
Pacanowski responded that he believes it is 3 years but will verify and get back to the Board.

It was unanimously decided to move forward with a reimbursement resolution. Pacanowski will proceed with getting documents prepared for action at the next Board meeting.

Review Year End Operational Budget Projections

Pacanowski presented a summary of the year end Operational Budget Projections.
Caplis asked why the property tax for DuPage County went up $161,000.
Pacanowski will have Janusz get back to the Board with the answer.

Review Preliminary FY 26-27 Budget Draft

Pacanowski reviewed the Preliminary FY 26-27 Budget.

APPROVAL OF BILLS

Malloy asked if the alarm bill for $1,000 is a monthly fee.
Pacanowski responded that this bill is for service.

Caplis asked why the Capital Improvement Bills for 2026-27 were listed completely.
Pacanowski responded that those were prepaid for next year.

Malloy asked if any money was received from OSLAD.
Pacanowski responded that no money was received yet, but is on course.

Caplis asked for verification of the dome kiosk bill.
Pacanowski replied that the kiosk bill was reversed as it was originally for the wigwam.

Paulius asked for verification of 2 aquarium services bills for $225.
Pacanowski stated that one bill is for March, the other for April.

Quigley asked for more details on the Archimedes Screw invoice.
Pacanowski responded that Oostman is recommending servicing the Archimedes Screw yearly in order to attempt to prevent a large rebuild on the Archimedes Screw every 3 years.

Quigley asked for verification of the computer services equipment bill for $9,200.
Pacanowski stated that this is most likely for computer equipment replacements such as computers and printers, but will verify and report back to the Board.

Caplis moved to Approve the April, 2026 bills, seconded by Lawrence, and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Paulius, Quigley Nays: None Abstain: None

ADJOURN TO EXECUTIVE SESSION

Adjourn to Executive Session for the Purpose of Discussing Personnel Matters pursuant to 5ILCS 120/2 (c) 1

Caplis moved to Adjourn to Executive Session for the Purpose of Discussing Personnel Matters pursuant to 5ILCS 120/2 (c) 1, seconded by Malloy and approved by roll call vote at 7:01 pm.

Ayes: Caplis, Lawrence, Malloy, Paulius, Quigley   Nays: None   Abstain: None

ADJOURNMENT

Caplis moved, seconded by Malloy and unanimously approved to adjourn the Regular Meeting at 7:36pm.

Respectfully submitted,
Sherry Stednitz
Recording Secretary

h/jamie/board/minutes/brpd minutes April 13 2026