

**Burr Ridge Park District  
Regular Meeting  
December 12, 2022**

**REGULAR MEETING**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:30 pm by Vice President Caplis.

Present: Caplis, Lawrence, Malloy, Paulius  
Absent: Quigley  
Also present: Jim Pacanowski, Director  
Jamie Janusz, Superintendent of Finance  
Lavonne Campbell, Superintendent of Recreation

**Approve December 12, 2022 Agenda**

No changes were made to the December 12, 2022 Agenda

**Approve November 14, 2022 Regular Meeting Minutes**

Lawrence moved, seconded by Malloy and approved by roll call vote to Approve the November 14, 2022 Regular Meeting Minutes.

Ayes: Caplis, Lawrence, Malloy, Paulius      Nays: None      Abstain: None

**OPEN FORUM**

No Open Forum

**CORRESPONDENCE**

Nothing further added to Correspondence.

**REPORTS**

**Director of Parks & Recreation**

In addition to the written report, Pacanowski informed the Board that the ice rink should be filled on Wednesday or Thursday. The Village would like the rink to be filled while a BRPD employee is in attendance. After this initial fill, repairs to the rink are not made with water but instead are made with torches and other devices so as not to tamper with the village water supply.

**Superintendent of Finance**

Nothing further was added to the written report.

Caplis asked if there are any bank deposits with more than \$250,000.  
Janusz responded that there are but they are all in federally insured banks.

### Recreation Division

Nothing further added to the written report.

Pacanowski added that the Halloween Event attendance was approximately 50% residents and the event had many first-time elements incorporated into the event. The event was well attended even though weather was not very good for the second time slot. It was helpful to not have an indoor element which requires a lot of labor hours to set up and then clean and put back together after the event.

### **UNFINISHED BUSINESS**

No Unfinished Business

### **NEW BUSINESS**

#### Approve Levy Ordinance #22-02

Malloy moved to Approve Levy Ordinance #22-02, seconded by Lawrence and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Paulius      Nays: None      Abstain: None

### **APPROVAL OF BILLS**

Caplis asked for verification of the Tameling limestone bill for \$1100.  
Pacanowski responded that this is for the limestone around the Route 66 monument.

Malloy asked for verification of the heat tape installation and wiring.  
Pacanowski responded that this is for the prevention of freezing for gutters on the northwest corner and the archway over the west entrance by preschool and encircling the entire old original building.

Caplis asked if the Brighter Electric bill for \$3400 is normal.  
Pacanowski responded that it is for heat tape installation.

Caplis asked for verification of the ground light fixture bill for \$465.  
Pacanowski responded that this is for the flag pole lighting.

Caplis asked regarding the Gateway second installment bill how many participants there are.  
Pacanowski responded that there are 7-8 participants.

Caplis asked if the Andy's fuel surcharge is a cumulative bill.  
Pacanowski responded that the fuel surcharge is for 2-3 months from November 12<sup>th</sup>.

Malloy asked for verification of the Mike Kuchta bill for patches.  
Janusz responded that this is for all the Microsoft patches for computer updates.

Lawrence moved, seconded by Malloy and approved by roll call vote to Approve the December bills.

Ayes: Caplis, Lawrence, Malloy, Paulius      Nays: None      Abstain: None

**ADJOURNMENT TO EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2(c)1 and 5 ilcs 120/2(c) 5**

Malloy moved, seconded by Lawrence, and unanimously approved to adjourn to the Executive Session for the Discussion of Personnel Matters Pursuant to 5 ILCS 120/2(c) 1 and for the Discussion of Real Estate Pursuant to 5 ILCS (c) 5 at 6:38 pm.

**ADJOURNMENT**

Paulius moved, seconded by Lawrence and unanimously approved to adjourn the Regular Meeting at 7:29 pm.

Respectfully submitted,

Sherry Stednitz  
Recording Secretary

<h/jamie/board/minutes/brpd> minutes December 12 2022