

**Burr Ridge Park District
Regular Meeting
March 13, 2023**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:32 pm by President Quigley.

Present: Caplis, Lawrence, Paulius, Quigley
Absent: Malloy
Also present: Jim Pacanowski, Director
Jamie Janusz, Superintendent of Finance
Lavonne Campbell, Superintendent of Recreation

Approve March 13, 2023 Agenda

No changes were made to the March 13, 2023 Agenda

Approve February 8, 2023 Regular Meeting Minutes

Caplis moved to approve February 8, 2023 minutes noting a required typographical change in the minutes of Individual Pool Membership from "\$170" to "175". Seconded by Lawrence and approved by roll call vote to Approve the February 8, 2023 Regular Meeting Minutes with the noted change.

Ayes: Caplis, Lawrence, Paulius, Quigley Nays: None Abstain: None

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to Correspondence.

REPORTS

Director of Parks & Recreation

In addition to the written report, Pacanowski informed the Board that the Village of Burr Ridge has informed him that they are almost certain that the water main will be evacuated. The park district can use this information when determining a final decision on pickleball courts at the appropriate time.

Caplis asked if the water main is currently being used.
Pacanowski responded that it is being used currently.

Pacanowski had a portion of the completed saddle attraction on display for the Board to view. In addition, Pacanowski reported that a tack stand is completed and located near the Homestead area in Harvester Park which the saddle will be strapped to within the next month in order for additional unique seating for patrons and to add another passive element to the area.

Pacanowski notified the Board that a repair has been started on one element of the splash pad. There are 3 elements in the splash pad so it is an impact when one of the elements is not working.

In response to the written report, Caplis asked Pacanowski how much a scoreboard for use on baseball fields would cost.

Pacanowski responded that an estimated cost would be north of \$10,000.

Caplis asked if scoreboards are normally donated by Little Leagues.

Pacanowski responded that they are normally donated by Little Leagues to the park districts. In addition, BRPD recently replaced and got all of the bulbs working. However, the scoreboard is more than 30 years old, all the controllers are ruined, the communication between the controller and the lights is not functional, and it is not cost effective to replace parts. In addition, if a scoreboard were replaced, the Park District would not utilize them for any of our programming nor do we now.

Superintendent of Finance

Nothing further was added to the written report.

Recreation Division

In addition to the written report, Campbell notified the Board that Pancakes with the Bunny will be held soon along with the easter egg hunt. There have been 6,000 eggs stuffed for this event. There are currently 8 registered for the flashlight egg hunt and 16 for the dino egg hunt.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Proposed Capital Improvements Budget for FY 23/24

Pacanowski presented a budget summarizing the Proposed Capital Improvements Budget for FY 23/24 and gave a brief summary of each fund.

Caplis asked if the tennis courts will be taken all the way down to grade when resurfacing.

Pacanowski replied that yes the tennis courts will be stripped down to grade. This project will be put out for public bid some time near Memorial Day with the project to commence in September/October, 2023. At the same time, the basketball courts will be repainted.

Lawrence asked if this project would be less costly than the Woods Pool tennis court project. Pacanowski replied that the location of the tennis courts was moved for Woods Pool and the project at Harvester Park will be remaining in the same location, but is being stripped down to the base. Woods Pool was therefore more costly as it involved other components.

Paulius asked what items would need to be placed on hold in the budget if spending needed to be trimmed down.

Pacanowski responded that vehicle replacement would be one area that could be placed on hold.

Paulius asked for verification of the items that were being pushed ahead of the schedule in preparation for the termination of Andy's Landscaping contract.

Pacanowski responded that pool deck painting in the fall, maintenance at the skate park, and any other maintenance items that may be done in the following spring that could be done in the fall instead will be pushed forward.

Paulius asked if these items were already placed in the budget.

Pacanowski responded that they are in the current budget.

Pacanowski reminded the Board to be prepared to approve the Budget in Tentative Form at the May Regular Board meeting.

APPROVAL OF BILLS

Quigley asked for verification of the prepaid mechanical bill.

Janusz responded that this is for the Let er Rip event in August.

Campbell added that a sponsor will be paying for that bill. In addition, there is another sponsor paying for the band.

Caplis asked for verification of Mike Kuchta bill for \$950 for new workstations.

Janusz responded that 3 new computers were set up by Mike Kuchta.

Lawrence asked for verification of bills if it is not in the current budget.

Janusz responded that 3 new computers were budgeted for May.

Lawrence asked for an explanation of prepaid bills.

Janusz responded that anything prepaid now will go into the next fiscal year account.

Caplis asked if the bill for the pickleball concept plan will be the last bill received.

Pacanowski responded that it will be the last bill until construction documents are needed and created which would require an architectural plan in order to go out to bid. There will be no more bills for pickleball for this year.

Caplis asked for verification of \$74.50 for a website.

Janusz responded that this is for game schedule and scores. Mark Pasqualini and Dave Nowak are in the process of creating and designing an in-house website that will be linked to our website and will then no longer require a purchased website fee.

Caplis asked for verification of a rolling bulletin board.

Campbell responded that a bulletin board was needed for day camp. The rolling bulletin board was purchased second hand and is currently being used in the lobby.

Lawrence moved, seconded by Caplis and approved by roll call vote to Approve the March bills.

Ayes: Caplis, Lawrence, Paulius, Quigley Nays: None Abstain: None

ADJOURNMENT TO EXECUTIVE SESSION

Pursuant To 5 ILCS 120/2 (c) 1 for Discussion of Personnel Matters

Caplis moved, seconded by Lawrence, and unanimously approved to adjourn to the Executive Session for the Discussion of Personnel Matters Pursuant to 5 ILCS 120/2 (c) 1 at 6:51 pm.

ADJOURNMENT

Paulius moved, seconded by Caplis and unanimously approved to adjourn the Regular Meeting at 7:17 pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary