

**Burr Ridge Park District
Regular Meeting
February 8, 2021**

**REGULAR MEETING
VIA ZOOM**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:35 pm by President Quigley.

Present: Caplis, Lawrence, Malloy, Paulius, Quigley
Also present: Jim Pacanowski, Director
Jamie Janusz, Superintendent of Finance
Lavonne Campbell, Superintendent of Recreation

Approve February 8, 2021 Agenda

No changes were made to the Agenda.

Approve January 11, 2021 Regular Meeting Minutes

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve the January 11, 2021 Regular Meeting Minutes.

Ayes: Nays: None Abstain:

Approve January 11, 2021 Executive Session Meeting Minutes

Lawrence moved, seconded by Malloy and approved by roll call vote to Approve the January 11, 2021 Executive Session Meeting Minutes.

Ayes: Nays: None Abstain:

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further in addition to the written report.

REPORTS

Director of Parks & Recreation

In addition to the written report, Jim notified the Board that there is a lot of activity at Harvester Park with ice skating, sledding, and play at the playground.

There were 10 park district employees on the COVID vaccination list that were eligible as part of the BASC program at Gower School.

There will be Yoga and Art and preschool classes being offered in the next few weeks. In addition, a possible spring break day camp may be offered. There will be no senior programs offered until at least through March. There will be discussions regarding senior programming after March and summer program scheduling.

Superintendent of Finance

In addition to the report, Janusz notified the Board that the Foundation will be starting an interactive fundraiser called Taste of Burr Ridge which will feature Eddie Merlot's and Mary Gail Bennett as the Sous Chef and host. Tickets are on sale now.

Pacanowski added that there will be two additional checks to the bill listing which are featured on the Route 66 expenditures. One is for Cal's Garage for Tow Mater for \$2,500, the other is for the Weber Group fiberglass fabrication for \$6,489.

Recreation Division

Campbell notified the Board that the senior program Lovin' Spoonful had the goody bag pick up recently. In it were charcuterie boards that were previously gifted to the park district from United Airlines along with other items to build a charcuterie board.

Campbell added that staff is preparing to expand and add a 3-1/2 year old preschool class. There is currently a waitlist for this class. There was a COVID event in the preschool class that resulted in a class suspension for a week and half. Gower School has been a wonderful partner and tested the preschool teachers to ensure that they were not exposed to the virus.

Lawrence asked what it means to be a Sponsor of the Active Adult Program. Campbell responded that there are several opportunities, such as providing money towards the cost of a program and also contribution of items or goods. If you make a contribution of items, you must also make a financial contribution.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Review Rt. 66 Playground Replacement Preliminary Site Plan and Play Components

Pacanowski presented a review with drawings of the components for the Route 66 Playground Element.

Caplis asked if you can jump from one trampoline to the next.

Pacanowski stated that No you can't jump from one trampoline to the next as they are 12 feet apart from each other.

Caplis asked what the Fall area between the trampoline will be made of.

Pacanowski replied that the fall zone will consist of rubber.

Caplis asked why there will not be a Del Rhea's chicken basket element.

Pacanowski responded that it would be difficult to make a playground element from the Del Rhea's building and eating experience. However, Del Rhea's may be mentioned as being an historic landmark nearby and will reach out to Del Rhea's to see if they can be incorporated as an interactive park of the element somehow.

Amend Fiscal Year April 30, 2021 Budget for the Receipt of Bond Proceeds to the Capital Improvements Funds

Janusz stated that after the budget has passed, and after 6 months it requires a motion to receive funds into the Capital Improvement Fund for the purpose of the audit.

Lawrence moved to Amend Fiscal Year April 30, 2021 Budget for the Receipt of Bond Proceeds in the amount of \$1,703,675 to the Capital Improvements Funds, seconded by Caplis, and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Paulius, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Campbell notified the Board that she is working on providing a report on the cell phone summary and comparison.

Caplis asked for verification of moving the aerator at Kraml for \$230 on 11-24-20.

Pacanowski stated that this is a typo and should state Oak Grove Park.

Caplis asked for verification of new signs for \$8300.

Pacanowski stated that there are two signs for the Fara Family Park, the dedication will be in April and information will be provided at the next board meeting.

There is also a new sign for Garywood Park, Woods Pool, and Woods Park.

Lawrence asked for verification of the bill for Shell Fleet account

Pacanowski responded that this is for gas for his vehicle, the snowblower, and park district trucks.

Quigley asked for verification of SRA membership fees
Pacanowski responded that this is for the 2nd half of the annual membership.
Quigley stated that this annual membership is \$34,000 a year.
Pacanowski stated that annual membership is \$34,000 a year and is paid for by the Special Recreation Fund.

Caplis asked how many residents of the Burr Ridge Park District utilize the SRA?
Pacanowski stated that there are typically approximately 8 to 10 families that utilize the SRA which is a huge part of their life.
Caplis stated that it is good that it is being utilized by residents of the BRPD

Quigley asked for verification of the computer service for \$7,000
Janusz responded that this is an annual fee for Harris Computer for accounting software which includes technical support, normal upgrades, etc. Janusz compared pricing with other vendors such as BSA in Michigan which is a popular vendor. Their fee is \$120,000. Harris will be incurring a software upgrade fee in late Spring for \$6,000 which will be the first time since 1998.

Lawrence moved, seconded by Malloy and approved by roll call vote to Approve February bills.

Ayes: Caplis, Lawrence, Malloy, Paulius, Quigley Nays: None Abstain: None

ADJOURNMENT

Malloy moved, seconded by Caplis and unanimously approved to adjourn to the Regular Meeting at 7:20pm

Ayes: Caplis, Lawrence, Malloy, Paulius, Quigley Nays: None Abstain: None

Respectfully submitted,

Sherry Stednitz
Recording Secretary