

**Burr Ridge Park District
Regular Meeting
March 11, 2024**

REGULAR MEETING

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:31 pm by President Quigley.

Present: Caplis, Lawrence, Malloy, Quigley
Absent: Paulius
Also present: Jim Pacanowski, Director
Jamie Janusz, Superintendent of Finance
Lavonne Campbell, Superintendent of Recreation

Approve March 11, 2024 Agenda

No changes were made to the Agenda.

Approve December 11, 2023 Regular Meeting Minutes

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve the December 11, 2023 Regular Meeting Minutes.

Ayes: Lawrence, Malloy, Quigley Nays: None Abstain: Caplis

Approve February 12, 2024 Regular Meeting Minutes

The approval of these minutes was tabled until the next regularly scheduled Board Meeting.

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks & Recreation

In addition to the written report, Pacanowski reported that the he is working with the Convention Bureau for a replacement of the Rt. 66 Monument that was damaged. The

replacement will need to be constructed in a more durable fashion with a sturdier base in order to withstand the rigors of play at Harvester Park.

Pacanowski informed the Board that that a new trailer will need to be purchased for use at Harvester Park for the relocation of the field dragger and for the movement of equipment and supplies for special events. This will replace the loss of the use of the trailer of Andy's Landscaping.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

In addition to the written report, Campbell notified the Board that day camp is approximately 1/3 full with registration beginning this morning.

Pacanowski added that there are 4 pages of advertisement for Burr Ridge Park District in the Willowbrook brochure which will link to the Burr Ridge Park District website.

PARK DISTRICT DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT MEETING

The decennial committee on local government efficiency of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 6:35 pm by President Quigley.

Present: Caplis, Lawrence, Malloy, Quigley, Dorhman, Stednitz
Also Present: Pacanowski, Janusz, Campbell

Approval of Minutes

Minutes approved concurrently with regular board meeting minutes approval.

Discussion of Committee Work

Pacanowski provided a report listing a summary of procedures and park district relationships which indicates a park district in good standing with these particular goals.

Quigley asked if the summary would need to be filed anywhere.

Pacanowski responded that a special report will be filed through a government portal.

Caplis asked that that the report be amended to add comments that previous discussion was held for cooperation of Pleasantdale and Willowbrook Park Districts, however, their debt and bond exposure was in excess of the Burr Ridge Park District.

Pacanowski will amend the report to reflect this change.

Quigley asked if this will be the last meeting of the Decennial Committee.

Pacanowski stated that this is the last meeting as no new initiatives were advised from the committee report.

Caplis asked if any other committee has informally reached out to the Burr Ridge Park District for cooperation.

Pacanowski replied that there have not been.

Quigley asked if there is a way to access other governmental agencies Decennial Committee Reports.

Pacanowski stated that these are all FOIA accessible.

Public Comment

No public in attendance

Survey of Residents in Attendance- Input on Matters Discussed

No public in attendance.

Adjourn Decennial Committee Meeting

Caplis moved, seconded by Lawrence and approved by roll call vote to adjourn the Decennial Committee meeting at 6:45 pm.

Ayes: Caplis, Lawrence, Malloy, Quigley

Nays: None

Abstain: None

RECONVENE REGULAR PARK BOARD MEETING

Regular meeting reconvened 6:45 pm.

UNFINISHED BUSINESS

Review Preliminary Capital Improvement Budget for FY 2024/25

Pacanowski previously submitted a Capital Improvement Budget for FY 2024/25 to the Board for review. Pacanowski added that while the budget is conservative, future budgets will be impacted by an OSLAD grant award decision.

Caplis asked for details regarding the \$50,000 capital asset budget.

Pacanowski replied that the \$50,000 is for contractual capital assets. The park district does not own mowers and fleet. A percentage of operating costs in capital is for rental of this type of equipment. It was previously budgeted at \$45,000 and is budgeted for \$50,000.

Caplis stated that it is appropriate to discuss the land at CNH at this time.

Pacanowski replied that he has been told Costco is no longer a potential tenant.

In addition, an ad hoc committee was formed by the Village of Burr Ridge in order to ascertain what the residents deem is the most desirable use of the property. The leading reported candidates are office and mixed residential use with nothing for sure and many meetings to come.

Caplis stated that to his knowledge, the last time there was a change in the Village of Burr Ridge developer donation pricing list was in 2006. Price of land has changed drastically since 2006. The Village of Burr Ridge list for cash vs. land donation would need to be updated prior to any large developer entering into an agreement with the Village of Burr Ridge as values per acre of land have changed considerably.

Pacanowski will have a conversation with Evan Walter, and will put something in writing after consulting with the Attorney.

NEW BUSINESS

Discuss Employee Discount Policy

Pacanowski informed the Board that there has been a discount for certain activity fees in place for some time and provided the Board with a report outlining the current year's total for the utilization of that discount. The eligible individuals have historically included staff, Board Members and Foundation Board Members. Recent activities are posting significant revenue discount numbers that need to be brought to the Board's attention.

Caplis asked if the discounts result in an actual cost to the park district.

Campbell explained that in some cases, that registration results in a spot taken, as in day camp. In other cases, it is not a spot taken, however, it amounts to a discount given as in preschool.

Pacanowski added that if it was an employee realizing \$12,000 in savings, it would make him uncomfortable with that sizable amount of discount.

Lawrence added that there is a difference between a perk and this amount of discount. A volunteer organization shouldn't give any discount. In other Foundations, the volunteers are required to open their checkbooks and donate to the cause they are volunteering for and they get zero discounts for their volunteer efforts. They volunteer their services, and they open their checkbook in addition to volunteering their services. If a volunteer is setting an example they should be the example. Lawrence stated that he is, however, okay with setting a cap discount per family.

Janusz added that it doesn't make much sense for a Foundation member to become a volunteer on the Foundation in order to raise funds for the park district, yet take discounts that take funds away from the park district.

Malloy stated that 50% is a big discount.

Caplis moved to set a \$2,000 discount cap for all qualifying individuals, no changes to this list, per year per household, for all programs starting May 1, 2024 and thereafter.

Ayes: Caplis, Lawrence, Malloy Quigley Nays: None Abstain: None

Discuss Employee Stipend Policy

Pacanowski provided the Board with a stipend policy for the Board to review. Board consensus is to add this component to current compensation policies.

Reschedule Regular Park Board Meeting of April 8th to the 15th

It was unanimously decided to reschedule the next regular board meeting to April 15th.

APPROVAL OF BILLS

Malloy asked for verification of the ADA bucket seat.

Pacanowski responded that this is for a specially designed ADA seat for the swing which will accommodate a wheelchair to access.

Caplis asked for verification of the toilet repair.

Pacanowski responded that the leak was caught early and was due to bad seals.

Malloy moved, seconded by Lawrence and approved by roll call vote to Approve the March bills.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION 5 IL CS 120/2 (C)(11) AT 7:22 PM

RECONVENE REGULAR PARK BOARD MEETING

Regular Board Meeting Reconvened at 7:30 pm.

Motion to Amend the Minutes of the July 10, 2023 Regular Board Meeting

Caplis moved to Amend the Minutes of the July 10, 2023 Regular Board Meeting Minutes to identify 5 IL CS 120/2 (c) (5) , seconded by Lawrence and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

Motion to Vote to Approve the Partial Release of the Audio Tape of the July 10, 2023 Executive Session

Caplis moved to Approve the Release of the First 17 Minutes of the July 10, 2023 Executive Session Meeting As Recommended by the Attorney General, seconded by Lawrence and approved by roll call vote.

Ayes: Caplis, Lawrence, Malloy, Quigley Nays: None Abstain: None

President Quigley stated that this vote in no way signifies the Park District did anything improper, but represents our desire to comply with a request from the Attorney General.

ADJOURNMENT

Lawrence moved, seconded by Caplis and unanimously approved to adjourn the Regular Meeting at 7:33 pm.

Respectfully submitted,
Sherry Stednitz
Recording Secretary

h/jamie/board/minutes/brpd minutes March 11 2024