

BURR RIDGE PARK DISTRICT

ORDINANCE NO. 16 - 01

WHEREAS, this Combined Budget and Appropriation Ordinance was prepared in tentative form and available for public inspection at least thirty (30) days prior to final action hereon, and

WHEREAS, a public hearing was held for this Budget and Appropriation Ordinance on the 13th day of June, 2016, and

WHEREAS, a notice was published in the Suburban Life, a newspaper circulated within the Burr Ridge Park District at least one week prior to the time of such hearing;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Park Commissioners of the Burr Ridge Park District, Cook and Du Page Counties, Illinois, that:

SECTION 1: The Board of Park Commissioners hereby finds that the facts contained in the preamble to this Ordinance are true and correct, and are hereby included as part of this Ordinance.

SECTION 2: The following sums listed or so much thereof as may be authorized by law, be and the same, are hereby appropriated for park purposes for the fiscal year beginning May 1, 2016 and ending April 30, 2017; the sums of money hereinafter set forth and the objects and purposes of the same are deemed necessary to defray necessary expenses and liabilities for said period for the several purposes following:

**BURR RIDGE PARK DISTRICT
 COMBINED BUDGET & APPROPRIATIONS ORDINANCE
 FISCAL YEAR 2016-17
 SUMMARY**

BEGINNING CASH ON HAND			
GENERAL CORPORATE FUND		755,131	
RECREATION FUND		957,774	
AUDIT FUND		9,759	
LIABILITY FUND		66,185	
PAVING & LIGHTING FUND		58,961	
WOODS POOL FUND		-106,923	
SPECIAL RECREATION FUND		31,000	
BONDS & INTEREST FUND		24,055	
CAPITAL IMPROVEMENTS FUND		457,099	
TOTAL CASH ON HAND		2,253,041	2,253,041
ESTIMATED REVENUE ALL FUNDS			
PROPERTY TAXES			
GENERAL CORPORATE FUND	572,055		
RECREATION FUND	382,051		
AUDIT FUND	9,534		
LIABILITY FUND	96,024		
PAVING & LIGHTING FUND	19,069		
SPECIAL RECREATION FUND	73,550		
BONDS & INTEREST FUND	304,415		
TOTAL REVENUE	1,456,698	1,456,698	
OTHER RECEIPTS			
FEES & CHARGES	907,195		
INTEREST INCOME	4,025		
RENTAL FEES	34,500		
CONCESSIONS	3,500		
OTHER RECEIPTS	29,050		
DONATIONS	0		
BOND PROCEEDS	0		
RECEIVED FROM OTHER FUNDS	200,000		
TOTAL OTHER	1,178,270	1,178,270	
TOTAL ESTIMATED REVENUE		2,634,968	2,634,968
TOTAL FUNDS AVAILABLE			4,888,009
ESTIMATED EXPENDITURES			
GENERAL CORPORATE FUND		688,687	
RECREATION FUND		1,297,031	
AUDIT FUND		9,750	
LIABILITY FUND		101,583	
PAVING & LIGHTING FUND		31,300	
WOODS POOL FUND		99,500	
SPECIAL RECREATION FUND		72,705	
BONDS & INTEREST FUND		303,372	
CAPITAL IMPROVEMENTS FUND		633,225	
TOTAL ESTIMATED EXPENSES		3,237,153	3,237,153
ENDING CASH ON HAND			1,650,856
TOTAL FUNDS ALLOCATED			4,888,009

ARTICLE I - GENERAL CORPORATE FUND

BEGINNING CASH ON HAND		755,131
ESTIMATED REVENUES		
PROPERTY TAXES	572,055	
INTEREST INCOME	1,000	
RENTAL FEES	3,500	
OTHER	750	
TOTAL ESTIMATED REVENUE	577,305	577,305
TOTAL FUNDS AVAILABLE		1,332,436

ESTIMATED EXPENDITURES**ADMINISTRATIVE PERSONNEL**

SALARIES	151,251	
BENEFITS	109,885	
MEMBERSHIPS	526	
TOTAL PERSONNEL	261,662	261,662

OFFICE

EQUIPMENT SERVICE	15,000	
COMMUNICATIONS	14,800	
POSTAGE	5,950	
EQUIPMENT	750	
SUPPLIES	13,200	
TOTAL OFFICE	49,700	49,700

PROFESSIONAL SERVICES

LEGAL COUNSEL	8,000	
OTHER	1,000	
TOTAL PROFESSIONAL SERVICES	9,000	9,000

GENERAL ADMINISTRATIVE EXPENSES

PUBLIC RELATIONS	4,700	
LEGAL NOTICES	800	
DUES	6,500	
ADMINISTRATIVE SERVICES	2,225	
BANK FEES	16,000	
ADMINISTRATIVE SUPPLIES	2,500	
SUBSCRIPTIONS	200	
TOTAL GENERAL ADMINISTRATIVE	32,925	32,925

VEHICLE

SERVICE	4,700	
EQUIPMENT	250	
SUPPLIES	7,000	
MILEAGE REIMBURSEMENT	3,000	
TOTAL VEHICLE	14,950	14,950

BUILDINGS

SERVICE	10,500	
EQUIPMENT	250	
SUPPLIES	1,000	
TOTAL BUILDINGS	11,750	11,750

PARKS

PART-TIME LABOR	2,000	
TRADE SERVICE	156,550	
EQUIPMENT	4,700	
SUPPLIES	23,750	
UTILITIES	21,700	
TOTAL PARKS	208,700	208,700

TOTAL ESTIMATED EXPENDITURES

		588,687
TRANSFER TO CAPITAL IMPROVEMENT FUND		100,000
ENDING CASH ON HAND		643,749
TOTAL FUNDS ALLOCATED		1,332,436

ARTICLE II - RECREATION FUND

BEGINNING CASH ON HAND		957,774
ESTIMATED REVENUES		
PROPERTY TAXES	382,051	
FEES & CHARGES	838,000	
INTEREST INCOME	1,000	
RENTAL FEES	28,500	
CONCESSIONS	0	
OTHER	16,300	
TOTAL ESTIMATED REVENUE	1,265,851	1,265,851
TOTAL FUNDS AVAILABLE		2,223,625

ESTIMATED EXPENDITURES

ADMINISTRATIVE PERSONNEL

FULL-TIME SALARIES	90,890	
PART-TIME SALARIES	114,000	
BENEFITS	44,142	
MEMBERSHIPS	275	
TOTAL PERSONNEL	249,307	249,307

BUILDING

PART-TIME WAGES	63,500	
TRADE SERVICE	30,750	
EQUIPMENT	1,000	
SUPPLIES & CONCESSIONS	17,000	
UTILITIES	30,450	
TOTAL BUILDING	142,700	142,700

RECREATION PROGRAM

FULL-TIME SALARIES	63,066	
PART-TIME SUPPORT SERVICES	30,000	
BENEFITS	45,433	
MEMBERSHIPS	275	138,774
EQUIPMENT & RENTALS		3,250
BROCHURE EXPENSE		16,000
CONTRACTUAL SERVICE		155,000
PROGRAM LEADERS		256,000
SUPPLIES		70,000
SPECIAL EVENTS		35,000
SENIOR SERVICES		131,000
TOTAL RECREATION PROGRAM	805,024	805,024

TRANSFER TO WOODS POOL		0
TOTAL ESTIMATED EXPENDITURES		1,197,031
TRANSFER TO CAPITAL IMPROVEMENT FUND		100,000
ENDING CASH ON HAND		926,594
TOTAL FUNDS ALLOCATED		2,223,625

ARTICLE III - AUDIT FUND

BEGINNING CASH ON HAND 9,759

ESTIMATED REVENUES

PROPERTY TAXES 9,534
INTEREST INCOME 50
TOTAL ESTIMATED REVENUE 9,584 9,584

TOTAL FUNDS AVAILABLE 19,343

ESTIMATED EXPENDITURES

LEGAL SERVICE 0
AUDIT SERVICE 9,750
OTHER SERVICE 0
TOTAL ESTIMATED EXPENDITURES 9,750 9,750

ENDING CASH ON HAND 9,593

TOTAL FUNDS ALLOCATED 19,343

ARTICLE IV - LIABILITY FUND

BEGINNING CASH ON HAND 66,185

ESTIMATED REVENUES

PROPERTY TAXES 96,024
INTEREST INCOME 100
OTHER INCOME 1,500
TOTAL ESTIMATED REVENUE 97,624 97,624

TOTAL FUNDS AVAILABLE 163,809

ESTIMATED EXPENDITURES

SALARIES 38,399
BENEFITS 17,912
MEMBERSHIPS 82 56,393
RISK MANAGEMENT 5,050
INSURANCE PREMIUMS 35,140
RESERVE FOR DEDUCTIBLE 5,000
TOTAL ESTIMATED EXPENDITURES 101,583 101,583

ENDING CASH ON HAND 62,226

TOTAL FUNDS ALLOCATED 163,809

ARTICLE V - PAVING & LIGHTING FUND

BEGINNING CASH ON HAND		58,961
ESTIMATED REVENUES		
PROPERTY TAXES	19,069	
INTEREST INCOME	100	
TOTAL ESTIMATED REVENUE	19,169	19,169
TOTAL FUNDS AVAILABLE		78,130
ESTIMATED EXPENDITURES		
BUILDING EXPENSES	5,400	
PARKS LIGHTING EXPENSES	8,200	
SNOW PLOWING	10,000	
PARKS PAVING EXPENSES	7,700	
TOTAL ESTIMATED EXPENDITURES	31,300	31,300
ENDING CASH ON HAND		46,830
TOTAL FUNDS ALLOCATED		78,130

ARTICLE VI - BONDS & INTEREST FUND

BEGINNING CASH ON HAND		24,055
ESTIMATED REVENUES		
PROPERTY TAXES	304,415	
INTEREST INCOME	175	
TOTAL ESTIMATED REVENUE	304,590	304,590
TOTAL FUNDS AVAILABLE		328,645
ESTIMATED EXPENDITURES		
PROFESSIONAL SERVICES	2,000	
TRANSFER TO CAP IMP FUND	0	
DEBT RETIREMENT	301,372	
TOTAL	303,372	303,372
TOTAL ESTIMATED EXPENDITURES		303,372
TRANSFER TO CAPITAL IMPROVEMENT FUND		0
ENDING CASH ON HAND		25,273
TOTAL FUNDS ALLOCATED		328,645

ARTICLE VII - WOODS POOL FUND

BEGINNING CASH ON HAND		-106,923
ESTIMATED REVENUES		
INTEREST INCOME	0	
FEES & CHARGES	69,195	
RENTAL FEES	2,500	
CONCESSIONS	3,500	
DONATIONS	0	
OTHER INCOME	10,500	
TOTAL ESTIMATED REVENUE	85,695	85,695
TOTAL FUNDS AVAILABLE		-21,228

ESTIMATED EXPENDITURES**OFFICE**

TELEPHONE	1,100	
EQUIPMENT	0	
SUPPLIES	0	
TOTAL OFFICE	1,100	1,100

BUILDING

TRADE SERVICE	2,000	
EQUIPMENT	0	
SUPPLIES	500	
CONCESSIONS	2,800	
TOTAL BUILDING	5,300	5,300

POOL EXPENSES

REPAIRS AND MAINTENANCE	10,000	
EQUIPMENT	150	
SUPPLIES	5,500	
UTILITIES	16,800	
TOTAL POOL EXPENSES	32,450	32,450

PERSONNEL

IN-SERVICE TRAINING	6,500	
FULL-TIME SALARIES	5,300	
PART-TIME SALARIES	10,700	
LIFE GUARDING	21,000	
BENEFITS	1,500	
TOTAL	45,000	45,000

SWIM LESSON PROGRAMS

CONTRACTUAL SERVICE	0	
PROGRAM LEADERS	15,400	
EQUIPMENT	0	
SUPPLIES	250	
TOTAL SWIM LESSON PROGRAMS	15,650	15,650

TOTAL ESTIMATED EXPENDITURES		99,500
ENDING CASH ON HAND		-120,728
TOTAL FUNDS ALLOCATED		-21,228

ARTICLE VIII - SPECIAL RECREATION FUND

BEGINNING CASH ON HAND		31,000
ESTIMATED REVENUES		
PROPERTY TAXES	73,550	
INTEREST INCOME	100	
TOTAL ESTIMATED REVENUE	73,650	73,650
TOTAL FUNDS AVAILABLE		104,650
ESTIMATED EXPENDITURES		
ADMINISTRATION		
SALARIES	19,200	
BENEFITS	8,714	
MEMBERSHIPS	41	
ADA EQUIPMENT	500	
ADA SUPPLIES	250	
SRA MEMBERSHIP FEES	32,500	
ADA ASSISTANCE	1,500	
TOTAL ADMINISTRATION	62,705	62,705
PARKS		
TRADE SERVICES	10,000	10,000
TOTAL ESTIMATED EXPENDITURES		72,705
ENDING CASH ON HAND		31,945
TOTAL FUNDS ALLOCATED		104,650

ARTICLE IX - CAPITAL IMPROVEMENTS FUND

BEGINNING CASH ON HAND		457,099
ESTIMATED REVENUES		
INTEREST INCOME	1,500	
BOND PROCEEDS	0	
DONATIONS	0	
OTHER INCOME	0	
RECEIVED FROM OTHER FUNDS	200,000	
TOTAL ESTIMATED REVENUE	201,500	201,500
TOTAL FUNDS AVAILABLE		
		658,599
ESTIMATED EXPENDITURES		
ADMINISTRATIVE EXPENSES		
	25	25
OFFICE PROJECTS		
COMPUTERS & SOFTWARE	47,800	
OFFICE FURNISHINGS & EQUIPMENT	21,000	
TOTAL	68,800	68,800
PROFESSIONAL SERVICES		
MASTER PLAN SERVICES	0	
TOTAL	0	0
VEHICLES		
VEHICLE PURCHASE & EQUIPMENT	28,200	
TOTAL	28,200	28,200
BUILDINGS		
TRADE SERVICE STORAGE BUILDING	0	
TRADE SERVICE COMMUNITY CENTER CONST	0	
TRADE SERVICE COMMUNITY CENTER	13,000	
EQUIPMENT STORAGE BUILDING	0	
EQUIPMENT COMMUNITY CENTER	6,000	
PROFESSIONAL SERVICES	0	
TOTAL	19,000	19,000
PARKS PROJECTS		
TRADE SERVICE	164,600	
EQUIPMENT	84,000	
PROFESSIONAL SERVICES	9,500	
TOTAL	258,100	258,100
CAPITAL REPLACEMENT PROGRAM	259,100	259,100
TOTAL ESTIMATED EXPENDITURES		
		633,225
ENDING CASH ON HAND		25,374
TOTAL FUNDS ALLOCATED		
		658,599

SECTION 3: All unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation or any like appropriation made by this Ordinance.

SECTION 4: All miscellaneous receipts of revenue from all sources not herein expressly reserved or appropriated shall be available to pay appropriations herein provided for, not payable out of specific funds herein appropriated; that all unexpended balances of annual appropriations of previous fiscal years are hereby reappropriated.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval provided by law.

PASSED THIS ___ 13th ___ DAY OF ___ June ____, 2016.

APPROVED THIS ___ 13th ___ DAY OF ___ June ____, 2016.

PRESIDENT

ATTEST:

SECRETARY

AYES:

NAYES:

ABSENT: